



July 2023

Steering Committee  
Reports

**Each Zone will have a meeting on Monday, August 14, 2023 at 7 pm**

For all Zone and Committee Zoom Information see the spreadsheet that is available on SEPIA's website.

### **Chairperson's Report from the month of July 2023**

Report not received prior to submission

### **Vice-Chairperson's Report from the month of July 2023**

Vice Chairperson Report for July 2023

This month I attended the following Committee Meetings:

- Cooperation with Professional Community on 7-3-23
- WebTech on 7-5-23
- Public Information Committee 7-19-23
- Prison Committee 8-3-23

I chaired the Steering Committee Meeting on 7-5-23 and the Special Events Meeting 7-31-23

The 2024 Round Up is confirmed for March 8-10, 2023 and we are returning to the Grand Hotel in Cape May NJ. The date is earlier this year because of Hotel bookings. It will be a blast!

The 2023 Gratitude Breakfast will be October 1, 2023 at Cannstatter's, 9130 Academy Rd, Philadelphia, PA 19114 9AM-12. Tickets are available online at <https://store.aasepia.org/> or by calling the office 215-923-7900. Encourage your Home Group to donate a basket for our raffle!

With gratitude,  
Jay F.  
Vice Chairperson

### **SEPIA Office Report from the month of July 2023**

Office Report for the Month of July 2023

Tickets are still available but selling fast for the Gratitude Breakfast on October 1st. Raffle baskets/Gift Cards/Lottery Tickets etc., are needed for both the in person and online auctions. Please bring to the office ASAP if you are donating a basket for the online raffle, otherwise you can bring baskets to the breakfast or drop off at the office, but please let us know in advance. If have trouble ordering the tickets, please call the office.

Upcoming elections: We will be picking the slate this coming Wednesday 8/16/23 for the 23-24 Steering Committee that will be voted on in October for the upcoming year.

Please send in your meeting changes! If you know of a meeting that is no longer open, has moved or changed the time of the meeting please let us know. Even if it is not your meeting please let us know.

Phone calls received at the office and off hours for the month numbered 371. Thank you to all our Interphones volunteers that help us out with all the phone calls!

Financial Amounts for July :

- PNC Checking \$21,197.69
  - PNC Money Market \$40,000.00
  - Franklin Mint (prudent reserve) \$244,931.59
- Balance \$306, 129.28

As always, a great big thank you to all the VOLUNTEERS that have been coming to the office and helping the staff get time-consuming but very important tasks done. We really appreciate all the help you give us. Any questions, please feel free to contact anyone at the SEPIA office at 215-923-7900.

Thank you for your service!  
Fran, Candy, Kris and Kevin

### **Treasurer's/Finance Committee Report from July 20, 2023**

SEPIA Finance Committee Meeting Minutes for 7/20/2023

Meeting opened with Serenity Prayer at 7:00 pm; Attendance: Jim B. (Treasurer), Stephanie W. (Asst Treasurer), Steve S (Dir of Public Information), Patrick M. (Phila liaison), Greg (Mont Co liaison), Jeff F (Mont Co Alt liaison), Chris B (Bucks liaison), Steve Mc (Chester Co liaison), Fran G (office manager)

I. Meeting opened at 7 pm with the Serenity Prayer and Introductions

II. Read and discussed Tradition 9 and Concept 9

III. Reviewed Financial Reports: Monthly Income Statement (P&L), Year-to-Date Income Statement, Balance Sheet

A. June 2023 Income Statement (P&L):

1. Total income is slightly lower than budgeted, group contributions are lower than budgeted, but individual contributions and literature sales are over budget.
2. Cost of goods sold is higher than budgeted in line with the increased literature sales.
3. Committee and zone spending is lower than budgeted, we encourage all of the committees to spend their budgeted funds on activities to carry the message.
4. Office expenses are slightly higher than budgeted with a catch up of professional fees related to our annual financial statements.

B. Year-To-Date (11/2022 - 06/2023) Income Statement:

1. Total income is slightly higher than budgeted. Round up income is 7% higher than budget, literature sales are 17% higher than budgeted, and contributions are 2% higher than budgeted.
2. Total cost of goods sold is higher than budgeted. Round up costs are 31% higher than budgeted, literature is 12% higher than budgeted.
3. Committee and zone spending is below budget for every committee except treatment. CPC has no spending so far YTD that has been reported. Committees should review their budgets and spend their funds as they intended during the budget process.
4. Office expenses are lower than budgeted due to cutting out some unnecessary costs.
5. Payroll taxes look to be overstated while compensation is understated, overall it is 92% of budgeted amounts. Line item reclassifications may be needed to accurately report amounts.

C. Balance Sheet:

1. Franklin Mint plus Money Market funds make up our prudent reserve.
2. A few anomalies in accounts receivable, offset, accounts payable and sales tax payable to be reviewed internally.

IV. Open Discussion

A. Discussion regarding upcoming budgets for committees and zones. Finance committee to coordinate with directors/assistant directors and zone coordinators to develop 2023-2024 budgets.

Meeting adjourned with the Responsibility Pledge

Next meeting 7 pm, 8/17/23

Respectfully submitted by Stephanie W

## **Archives Committee Report from July 11, 2023**

Archives Meeting 7-11-23 7:00 PM VIA ZOOM

Present- Rich M-Archivist, Mark P-Archives Director, Anne Marie, Randy Bucks county, Spencer Philadelphia, Howard Delaware county, Jack asst Delaware county

Introductions-name, home group, position, and recent anniversaries

Read Tradition 9 Rich

Read Concept 8 Jack

Zone Report

- Montgomery County
  - Out of town, there are at least 2 people that want to be taped.
  - Anne Marie will be doing a recording
- Philadelphia County
  - Women with Weekenders requested a DVD showing Aug 7th
- Chester County
  - Not present
- Bucks
  - Have a couple of people to tape. Rich will assist and deliver recorder.
- Delaware
  - Groups are checking their group histories at zone meeting.
  - Howard does want to submit a receipt for sheet protectors.
  - There is 1 group looking for their group history that cant be found Howard will Search at the office

Old Business

Rich is still working on distributing the new recorders

New Business none

Vote was taken to close the meeting—it was unanimous.

Meetings closed at 7:47PM with the Responsibility Pledge

Saturday scheduled meeting was cancelled due to office changing Locks.

## **CPC Committee Report from July 3, 2023**

CPC Minutes July 3, 2023

Number of Attendees: 26

Attendees to fill out this form:

- [https://docs.google.com/forms/d/19Vt\\_sOCy6cSYwtxxOs5TFJoqhj97carlststccFF\\_VU/edit](https://docs.google.com/forms/d/19Vt_sOCy6cSYwtxxOs5TFJoqhj97carlststccFF_VU/edit)

To view volunteers that have completed the form:

- [https://docs.google.com/spreadsheets/d/1OT0eR8uYyC6\\_D1yzGX9RGbNFHaik-U6G5a\\_kLosS7LU/edit#gid=1762286256](https://docs.google.com/spreadsheets/d/1OT0eR8uYyC6_D1yzGX9RGbNFHaik-U6G5a_kLosS7LU/edit#gid=1762286256)

- Meeting is the 1st Monday of the month. Hybrid. SEPIA office and Zoom
- 22 people at the meeting including online.
- Liaison's reports - 3 present
- Introductions of newcomers (name, homegroup, did you complete the form?)
  - \*post form link in chat
- Explain what the CPC is/ what volunteers do, eligibility and what newcomers can expect to do next
- No Students escorted in June as they are on vacation until August
- 5 new people signed up for CPC.

- For when Drexel Students come back in August - students have access to ALL reading materials. The AA suggested readings (The Drs Opinion, How It Works, AA Preamble) are provided on their FPC1 course page. Do not suggest anything additional unless the student asks for it. When we “suggest” additional literature/videos, etc we actually put Drexel Medical School’s accreditation at risk. They are allotted 2 hours for this entire process, including readings. Their administration must account for every minute of work they assign and can lose their accreditation if they exceed certain time restrictions. This also applies to our pre and post meeting. Meet no more than 15 minutes before.
- [cpcasstdirector@aasepia.org](mailto:cpcasstdirector@aasepia.org)
- If the students have questions post-meeting and the volunteer sends out something they requested, that’s OK. Lorie suggests if there’s anything that you feel is an important reference – post meeting - she’s happy to post that as well – as a ‘Post meeting reference’.
- If the students don’t respond when you reach out to them please let us know. It proved to be very helpful in September and alleviated scrambling at the end of the month.
- Please make sure to copy Lorie Cannon, myself and Mike on ALL correspondence
- [llc62@drexel.edu](mailto:llc62@drexel.edu)
- [cpcdirector@aasepia.org](mailto:cpcdirector@aasepia.org)
- [cpcasstdirector@aasepia.org](mailto:cpcasstdirector@aasepia.org)
- We can reach out to students and ask for copies of their assignments (a 1 page paper they are required to write about their experience with the CPC). We are looking to publish one in the Grapevine to make known the difference SEPIA is making in the medical community..
- Working with HR Summit to possibly be a participant in their HR meetings. One of the largest HR Association in the county. Looking to speak to Scott, CPC at GSO to let us know if there are any issues joining. Opportunity will be discussed and we are hoping to be able to vote on it and present it to the steering committee, as part of our budget, if we decide to move forward.
- Did not move forward with Valley Forge HR association. People expressed some concern that it was part of a DEI conference, and that was not resolved prior to the deadline for submitting an RFP.
- Nancy McCarthy, a non-alcoholic trustee, spoke at the meeting.
- Meeting had a different format. Speaker meeting and Q & A followed.
- Reminded everyone about the steering committee elections and we needed an asst. Director.
- The students will be back next in August.

**Interphones Committee – Committee did not meet in July**

**Prison Committee Minutes from July 6, 2023**

Prison Committee Report July 6 2023

Members 11

Introductions ,Sentry Prayer ,Guidelines

Tradition 9, concept 9

Zone reports

Bucks

Cheseter

DelCo member calling in before meeting issue all else good

MonCo Open Mon Men 730 Wonmen 730 Build 51 an Build 10 thur at 7pm

Phila Dc An PICC sat going good Working on getting volunteers cleared

SCI Chester 3 meeting 1 spanish

Working on get more cleared

Working on getting aa literature to inmates

SCI Phoenix 2 meeting thursday 545

Requesting a tb test

FDC Philly meeting setting ready to start  
Working out times an day  
Pen Pal please keep the letters coming in  
Some inmate this is the only message they are receiving

Temp contact I Charley still working on list

I am Grateful for every day. God an AA has Blessed Me. An Service is the glue that hold it all together I have hundreds of stories of gratitude. What a blessing. I got to work on a committee that help me/us grow. We can not do this alone we need help from group member, Intergroup reps. We need you to step up in service. To inform our groups, to be able to help the suffering alcoholic. What I hope for is Intergroup Rep to announce at their Meetings there in Sepia there is 12 step committees that need help an AA ask about service committees.

In the spirit of rotation MonCo Charlie K will be Prison Director  
And the Committee will Have a new Assistant director  
And many zones will be rotation as well.  
And I will be a AA Member in Service a home group member  
Grateful for AA

Mac  
Prison Director  
SEPIA  
Chester Prospect

### **Public Information Committee Minutes from Wednesday July 19, 2023**

Public Information Committee  
July 19, 2023 Minutes

Wednesday, July 19th/ 7:00 PM / Via Zoom / Zoom ID: 882 5844 9206 / Password: SEPIA  
<https://us02web.zoom.us/j/88258449206?pwd=cWlPd2ZSUllvWHcvbndyeXA4SFawUT09>

I. Open with Serenity Prayer, Welcome & Introductions - Steve S - Director, Sam H - Assistant Director, Sam H - Committee Member, Matt H - Committee Member, Jay - Vice Chair, Jeff F - Committee Member, Rocky - DelCo Liaison, Nick M - Chester Liaison, Erik B - Bucks Liaison, Phillip - Philly Asst Liaison, Scott - Montco Liaison, Laura A - Bucks Asst Liaison, Sarah K - Monaco Asst Liaison

II. Read Tradition 9

III. UNFINISHED BUSINESS

1. Senior Outreach Campaign: Steve S.
  - a. Will continue to hand out packets.
2. Faith Leaders Campaign: Steve S.
  - a. Will continue to hand out packets with the Clergy pamphlet. This pamphlet has been replaced by the "Faith Leaders Ask About AA" pamphlet. This pamphlet is intended to be more inclusive. It is not currently available. Once it becomes available we will use that instead.
3. Radio Stations outreach: Steve S.
  - a. Stations have been playing them, will continue, we talked about how to explain to people our work is not against traditions
4. University Contact list: Sam H (Asst Director) Review the 'Educator' e-flyer here. [https://drive.google.com/file/d/1Gw\\_7Xs6J3Uq9aXvvW3QxiYu6dVxxSi5Z/view](https://drive.google.com/file/d/1Gw_7Xs6J3Uq9aXvvW3QxiYu6dVxxSi5Z/view)
  - a. Good results with getting Google sheet filled out with contact info
  - b. Steve wrote up a cover letter to send through email to university contacts

- i. Phillip and Matt will work on editing it and we'll come back next month
  - ii. Sam H (PI Member) recommends running it through an AI chatbot to improve the cover letter to the schools.
- 5. Lamar Billboard - Billboards week of July 17th
  - a. 6 billboards are running the week of 7/17, with one in New Jersey on Rt 41 headed towards Walt Whitman Bridge.
  - b. We will try to do this at least once more this fiscal year, will talk to finance committee about possibly increasing our budget for this.
- 6. Other PI Events report out: Steve S.
  - a. Unity Pitch at District 56 – 3 Legacies Workshop - June 24, 2023
  - b. Recovery Concert - June 26, 2023
    - i. They requested an AI-Anon contact for future events
  - c. Unity Pitch at Women Seeking Serenity Group - June 27, 2023
    - i. Did not attend
  - d. Unity Pitch at Women's Honesty Group (Men will be allowed to participate) August 28, 2023 (Monday) at 7:30 pm - Sam H (Asst Director) and Steve S will go
  - e. Stand down for veterans is September 11 - <http://www.philastanddown.org>
    - i. A scaled down version of this event was held in June. SEPIA provided literature.
- 7. Steering Committee Elections
  - <https://aasepia.org/news/nomination>
  - <https://aasepia.org/news/steering-committee-job-descriptions/>

IV. NEW BUSINESS:

1. Access Community Center, Chester, PA

- PI will give a presentation at their bi-weekly luncheon to inform clients about AA on August 22nd.

Next Meeting & Contacts

Wednesday, Aug 16th/ 7:00 PM / Via Zoom / Zoom ID: 882 5844 9206 / Password: SEPIA

Steve S., Director of Public Information, [publicinfodirector@aasepia.org](mailto:publicinfodirector@aasepia.org)

– please send any photos of your home group for the Google Business Profile page

Sam H. Assistant Director of Public Information [publicinfoasstdirector@aasepia.org](mailto:publicinfoasstdirector@aasepia.org)

PI Zone Liaisons & Alternate Liaisons:

- Bucks: Erik B - [publicinfobcz@aasepia.org](mailto:publicinfobcz@aasepia.org)
- Bucks Alternate: Laura A - [publicinfobczal@aasepia.org](mailto:publicinfobczal@aasepia.org)
- Chester: Nick M - [publicinfocczl@aasepia.org](mailto:publicinfocczl@aasepia.org)
- Chester: Open Position - [publicinfocczal@aasepia.org](mailto:publicinfocczal@aasepia.org)
- Delaware: Rocky R - [publicinfodczl@aasepia.org](mailto:publicinfodczl@aasepia.org)
- Delaware Alternate: Open Position - [publicinfodczal@aasepia.org](mailto:publicinfodczal@aasepia.org)
- Montgomery: Scott G - [publicinfomcz@aasepia.org](mailto:publicinfomcz@aasepia.org)
- Montgomery Alternate: Sarah K - [publicinfomczaltliaison@aasepia.org](mailto:publicinfomczaltliaison@aasepia.org)
- Philadelphia: John H - [publicinfopcz@aasepia.org](mailto:publicinfopcz@aasepia.org)
- Philadelphia Alternate: Patrick McN - [publicinfopczaltliaison@aasepia.org](mailto:publicinfopczaltliaison@aasepia.org)

Contents of Public Information Workbook Kit [https://www.aa.org/assets/en\\_US/f-65w\\_PI\\_Kit.pdf](https://www.aa.org/assets/en_US/f-65w_PI_Kit.pdf)

**Special Events Committee Report from Monday, July 31, 2023**

SEPIA Special Events Committee Meeting Minutes

07/31/2023

“Cool” Meeting called to order at 7:05. Jay led with Fred as Zoom host. Rich led the Introductions session.

In attendance: Jay, Fred S., Nick P., Chris C., Bonnie B., Jimmy M., Bebe, Sean C., Rich M. Bill S., Sharon, Mark P., Fran G., Lee G., Chick L., Lorraine, Dave, Kyle W., Dave and Jon R. (20 in total)

- Opened with Serenity Prayer
- Attendee introduction conducted with name, home group and anniversaries noted.
- The prior month's minutes were discussed; no comments or amendments identified. Minutes were motioned for acceptance, seconded and accepted by all.

#### Old Business:

- Round-Up 2024 –
  - Dealing with a new person at The Grand; similar delays but more responsive than previous person.
  - Dates confirmed March 8 – 10, 2024.
  - Expect contract with corrections any day.
  - Site visit planned; others welcomed to join
  - Most importantly, need suggestions from prior year to use in planning; things that worked well at Showboat that we want to continue, capturing best ideas.
  - Next up will be the room reservations process.
- Gratitude Breakfast –
  - Tickets are now on sale at the online store; online only this year but you can call the office to transact “offline.”
  - Date locked in 10/01/2023 9:00 to 12:00
  - Capacity >300; plenty of room.
  - Need groups to donate baskets.
  - Bebe asked the question about table reservation, which Fran suggested is a group decision.
  - Basket donations can be accepted right up to the day of the event but groups are encouraged to drop baskets off at the SEPIA office about 30 days in advance (end of August/beginning of September) so they can be put online in advance of the event, as has been done in prior years.
  - A discussion ensued about the table reservation process where the pros and cons were presented; it was decided that there would be no advance reservation process as was the case last year.
- Steering Committee Nominations –
  - Nominations are now being accepted and the deadline is approaching.
  - Steering Committee roles are a great way to be in service and expand your group of AA friends.
  - If you're rotating out of a position, consider another role.
  - Everyone is encouraged to be in service to help their sobriety grow.
  - Details about open positions and the application form is available online at <https://aasepia.org/news/nomination/>
  - Position descriptions/responsibilities are also available online at <https://aasepia.org/news/steering-committee-job-descriptions/steering-committees-job-descriptions/>

#### New Business:

- Round-Up 2024 –
  - Jay requested everyone who attended to bring ideas from prior year that can be implemented at The Grand
  - Round-Up 2025 and beyond still subject to additional search for viable locations, etc.
- BINGO Event –
  - Jay asked if there is still interest in this event
  - Bebe mentioned Gasworks as the venue Suzanne presented at the prior meeting.
  - A suggestion was made to find a company to run it for us.
  - Jay suggested November timeframe to avoid competition with Gratitude Breakfast
  - Fred suggested doing on our own to keep cost down; borrow equipment from Archives Committee



- o Dave suggested we do it ourselves; find a church that has the equipment already in place.
- o Jay suggested we keep it simple. We will not finalize it tonight but are urged to keep thinking about any conflicting dates.
- o A discussion ensued about other events and the date of November 18 was suggested, which is after the EPGSCA meeting but before the Thanksgiving holiday.
- o Lorraine mentioned a Harvest Moon dance is scheduled for that weekend (11/18) as well.
- o It was suggested we see if the church is available for Nov 18th.
- o Chick suggested the Bensalem Senior Center as an option; capacity >100.
- o The question was posed about anticipated attendance and the group is hopeful it will be greater than 100.

- Other New Business –
  - o None

- Motion was made to close the meeting, which was seconded and passed with no abstentions.
- Meeting adjourned with the “Responsibility Pledge” at approximately 7:45 pm.

### **Treatment Facilities Committee Report from July 2023**

Report not received prior to submission

### **Unity Committee Report from July 18, 2023**

Unity Committee Report  
JULY 2023

Committee met via Zoom (ID #896-4619-2235 / PC SEPIA) on Tuesday, July 18, 2023.

The meeting was called to order at 7:00 pm.

- Opened with the Serenity prayer.
- Round table introductions (Name, Homegroup, Service Position, Milestone).
  - Three (3) attendees present were:
    - o Joseph Anthony – IGR for JAM Monday Nights and Phila Co Unity liaison (2nd homegroup Mayfair/Holmesburg).
    - o Steve Mcl – Wake Up Group – Malvern / Unity Committee Member & Chester Co Finance Liaison
    - o Mike Q – Oreland’s Men - Assistant Director of Unity
- Tradition 9 was read.
- Concept 9 was read.

### Old Business

- Pop-up banner shade is being ordered with Award Connections in Springfield, based on the current Unity Tri-fold design. Added Husshh, temporary contact, Pen pal and BTG.
  - o Cost is approx. \$260.00 and should be available in August.
- Portable PA system (waiting to hear back for info on the system District 56 used for their workshop). Tiara will update.
- Unity’s Combined Zone (Fun) Workshop is booked for September 16, 2023, from 12 noon to 4:00pm at the Good Samaritan Church, 212 W Lancaster Ave in Paoli (Ashton Hall North room). \$225 rental fee; \$75 additional for access to kitchen). Flyer has been submitted for review. Bobette asked that we table taking a vote on the kitchen fee until she can check the cost and availability for the church her homegroup meets at. (Side note: Bobette has since communicated that she never heard back from anyone and that we could buy coffee if we stick with the Good Samaritan.) We also discussed:

Having the Assistant Directors, rotating up, give a brief report on what their committee has done over the past year and what's planned for the future. We will discuss with the Asst directors at the August SC meeting.

o Having some fun games with AA literature and other recovery gifts as door prizes.

o Flyer is on the Sepia website.

o Food, volunteers sign up etc., will be given out at our August meeting along with a tentative program.

- ☑ Thanks to everyone that attended the June 24, 2023 (Saturday) at 11:00 am - 2:00 PM District 56 – 3 Legacies Workshop and the Women Seeking Serenity Pitch: Tuesday, June 27 th at 7:00pm at 730 S New St, West Chester PA 19382. Your participation was greatly appreciated.

#### Upcoming Pitches:

- July 23, 2023 (Sunday) at 7:00 pm - 7:00 PM Gas Works  
St. Katherine Siena (basement)  
9700 Frankford Street.  
Philadelphia, PA 19114
- August 28, 2023 (Monday) at 7:30 pm Women's Honesty  
St. Stephen's Lutheran Church  
65 E Street Rd  
Feasterville, PA 19053 (Men are allowed to participate in the pitch)
- September 13, 2023 (Wednesday) at 10:00 am New Freedom  
Glenside Center  
276 N Keswick Ave  
Glenside, PA
- Flourtown Eye opener  
Saturday September 9@ 7AM  
St Thomas Church Whitemarsh  
7020 Camp hill Rd  
Ft Washington, Pa 19034
- Kimberton – TBD for Fall 2023  
Centennial Evangelical Lutheran Church  
1330 Hares Hill RD  
Phoenixville, PA 19460

#### New Business

SC is taking nominations for all assistant director position. This is a two-year commitment. We need an assistant unity director. More information can be found on the AASEPIA.ORG website.

Meeting closed at 7:38 pm with "The Unity Pledge."

Next meeting is Tuesday, August 15, 2023 at 7pm via Zoom: ID # 896 4619

2235 / Passcode : SEPIA

#### **Website/Technology Committee Report from July 5, 2023**

SEPIA WEBSITE/TECHNOLOGY COMMITTEE

July 5th, 2023

Wednesday, July 5th/ 5:30 PM / Via Zoom / Zoom ID: 840 2179 3007 / Password: 580960

## I. Introductions

Steve S - PI Director, Sam H - Asst PI Director, Sam H - WT Committee Member, Hugh H - WT Committee Member, Kevin B - Asst Manager, Emma S - WT Committee Member, Fran - Office Manager, Jim B- Treasurer, Jay - Vice Chair, Chuck J – WT Committee Member, Elaine J - WT Committee Member

## II. Unfinished Business/Follow Up

- Status on Kevin's and Chuck's access to website
- Chuck has access to website.
- Update on issues with calendar
- Calendar issues have been resolved.
- Committee email list and overall database (Kevin & Chuck)
- Chuck is getting rid of unnecessary email accounts. Kevin and Fran will determine which accounts to keep.
- Website Migration to WordPress Plans
- General Status

Chuck has offered to build a new website, possibly have it done by end of year.

Jim B says we have the infrastructure and qualified people to handle all the needs to build the website ourselves. He thought we should look into hiring a webmaster to maintain website.

Hugh thinks having a designer and having a webmaster are two different issues.

Sam H (WT Member) suggests we ask the designer if they can fulfill the webmaster duties, doesn't think we need a SEPIA webmaster.

Chuck says he'll have a sample website for us by next month Jim B recommended we look into creating an outline of outward facing content and figure out how to move forward.

Chuck will make an index and Emma and Hugh will help.

Will develop a project plan on whether to do website internally or contract it out.

- Status on recruiting new WT volunteers. Can we assign tasks?
  - Postponed
- Policy on accessing SEPIA Drive. We need a list of positions that do not need access
  - Postponed
- Printed meeting directory status
  - Postponed
- Consider paying someone for building website

## III. New Business/General Discussion

- Presentation by Kevin B
- Kevin made a presentation of other AA websites. Kevin is going to send samples of other possible websites to the committee. Members are encouraged to review them before the next meeting.
- Kevin is suggesting we consider hiring the same designers who did Area 46 and East Bay Intergroup to come do a presentation. The approximate cost to do the website \$5000.00

Close with I am responsible

Next Meeting & Contacts

Wednesday, August 9th/ 5:30 PM / Via Zoom / Zoom ID: 840 2179 3007 / Password: 580960

Steve S., Public Information Director, [publicinfoasstdirector@aasepia.org](mailto:publicinfoasstdirector@aasepia.org)

**Bucks County Zone Meeting Minutes from Monday, July 10, 2023**

Bucks County Zone Meeting

Lindsay called meeting to order at 7:00 PM

Opened with the Serenity Prayer

Read Tradition- 9 Read Concept-9

Janice month's Minutes were read and approved.

Attendance:

Intergroup Reps: 37

Alternates without rep present: 6

Alternates with rep present: 2

Guests: 5

\*\*Announcements: 11-3:30 New Hope Village @Buckingham Springs

New Representatives: Sean- Why Me, Terry Founders Way St. Anne

Anniversaries:

Personal: Tom- 2 yrs., Terry 6 months

Home Group:

Riverside Station Ave 7/31/ 10am

Bensalem 7/8 43 yrs.

Sanctuary- Plawecki Park 12-5

Time On Our Side- 8/6 501 Maple Ave.

Guest reports:

CPC Director – Michelle

Asst Prison Director – Charlie Montgomery County – Building 51 only needs a license for Service commitment.

Pen pal- going well email letters to email: etjele@gmail.com by Sunday each week.

Dave- Treatment- Looking into making facilities safer.

Liaison Reports:

Lindsey Alternate Zone Coordinator: Sepia Manager made adjustment lowering the bills.

Positions are up for Steering Committee. Nominations must be in by August. Forms may be found on the Aasepia website.

Save the Dates: Round-Up- March 8-10-2024 @ The Grand

Gratitude Breakfast- October 1 9-12 @ Cannstatters Restaurant

Web Tech- Sepia is considering hiring someone.

Randy Archives:

Monthly Meeting- 2 nd Tuesday- Group, Old Timer's, & History of Philadelphia Histories, contact aasepia.org for more info.

- New Recorders so each Zone to make recording more accessible.

Lindsey CPC: Monthly meeting -1st Monday (Zoom) Volunteers are needed- the service is to guide students before and after meetings. Live or Zoom 1 year sobriety and attend 2 CPC training meeting and Shadow 1 meeting.

Chris B. Finance: Monthly meeting- 3rd Thursday (Zoom) oversees 7th tradition contributions.

- Looking for a new institution with a better rate.

Interphones: Monthly meeting- last Wednesday answers phones when Sepia is closed.

Eric Public Information: Monthly meeting 3rd Wednesday (Zoom)

- Billboards with AA hotline are being posted throughout the city.
- Literature packets- to faith base leaders, and other public venues. Always ask permission before posting flyers or leaving packets. Suggestion: When sharing packet pull the material out and explain the material. Point out the most important information for a newcomer.

Special Events: Monthly meeting last Monday(Zoom)

- Round-Up is scheduled for 2024. Committee is looking for ideas for future Roundups.
- Gratitude Breakfast
- Bingo Night-

Unity: Monthly meeting 3 rd Tuesday (Zoom) Gives Pitches to groups about Service Opportunities. No Report

Prisons: Monthly meeting 1st Thursday (Zoom) & Office

- Information- contact OZ through Perkasiaea@gmail.com
- Need more people cleared for prison service.

Marie Treatment: Monthly meeting 3rd Monday (Zoom)

- Philadelphia Commitments- contact aasepia.org for more information on commitments.
- Bridging the Gap- avoid giving rides to new releases

Bucky PAA-

- PENNSCYPAA XXXIV Jul 14, 3:00 PM – Jul 16, 3:00 PM Sheraton Bucks County Langhorne, 400 Oxford Valley Rd, Langhorne, PA 19047

Old Business:

Liaisons need to be updated.

New Business:

Liaison Positions Updated

Service Position Liaison Alternate Liaison

CPC Chris E. Lindsey

Unity Jake C. Matt D.

Interphone Helen Nadia

Special Events Jim G. Tyler

Public Information Eric Laura

Finance Chris James G.

Archives Randy Alison

Treatment Maria Nadia

Motion to close at 8:08 pm next meeting- 8/14

Closed with I Am Responsible

**Chester County Zone Meeting Minutes from Monday July 10, 2023**

## Chester County Zone Meeting Minutes July 10, 2023

Meeting was held via Zoom

Meeting Chairperson Kirsten (Zoom host)

New IGRs were welcomed. There was a quick orientation for new members after meeting.

Welcome: Dean D, Rock Bottom Beginners; Sarah H, Paoli Group; Mark V, Parkesburg Program; Deneen, Spring City Sisters.

Anniversaries over the past month

- Amy, 10 years
- Ashley, 2 years
- Bill, 6 years
- Steve, 17 years
- John H., 25 years

Meeting Minutes

- June 2023 meeting minutes were sent to all via email and were unanimously approved.

Attendance

- 53 people in attendance
- 33 Voting members
- 17 Non-voting members
- 3 abstentions

Concepts & Traditions

Tradition 9: "A.A., as such, ought never be organized; but we may create service boards or committees directly responsible to those they serve."

Concept 9: Good service leadership at all levels is indispensable for our future functioning and safety. Primary world service leadership, once exercised by the founders, must necessarily be assumed by the trustees."

SEPIA Steering Committee

Public Information Director, Steve

- Steve shared a link to the areas that Public Information covers.  
<https://drive.google.com/file/d/16DQmM65io0srdFqUi-gQ1rNWH0xRrKeb/view?usp=sharing>
- He outlined that the committee's concern is with all how to reach problem drinkers through dropping off pamphlets to many facilities.
- PI manages AA information on billboards. The committee members go to events, when invited, to explain how the program works. They also have public announcements on the radio.
- PI also participates in the Unity pitches.
- Steve encouraged groups to send in pictures of the home group venues, without participants. When someone searches on google this information comes up and helps anyone who is suffering to find a location.
- If anyone is interested in helping or have any questions please contact Steve at [publicdirector@aa.sepia.org](mailto:publicdirector@aa.sepia.org)

Treasurer, Jim B.

- The Finance Committee manages approximately \$400k a year.
- They are the custodians of the 7th tradition donations.
- They dispense operating expenses to groups as needed and file tax returns as AA is a non profit organization.
- They supplement the 12th step committees and help zones financially to continue to carry the AA message.

Treatment Director, Luke

- The Bridging the Gap program is a big success. Luke thanked Pierre, Bobette, and Debi W. for their work. More facilities have become involved.

- To sign up for Bridging the Gap go to [area59aa.org](http://area59aa.org) and click “Bridging the Gap” then click sign up.
- If interested in becoming a “Presenter” for Bridging the Gap or a Contact Person for Bridging the Gap, women, please contact Debi W. @ [DebiWolf5@gmail.com](mailto:DebiWolf5@gmail.com) and men Pierre A. @ [pierreamy11@gmail.com](mailto:pierreamy11@gmail.com)
- Interphones and the HUSH committees need help. Please contact Luke if interested at [treatmentfacilitiesdirector@aa.sepia.org](mailto:treatmentfacilitiesdirector@aa.sepia.org)
- AA are still trying to get back into the VA to hold meetings and working on this.

#### Unity Director, Tiara

- There are a few Unity pitches coming up.
- 9/16 will be Unity Day and this will be at the Good Samaritan Church, 212 W. Lancaster Avenue, Paoli. It will be in the Ashton Hall North from 12-4. A flyer will be posted to the SEPIA website soon. It is also attached to the email for printing. Unity Workshop- free & open

#### District Announcements:

##### District 29 – Amy

- July 21st will be the 30th anniversary of the 8:00 at Wayne meeting, St Katharine of Siena Parish Hall, St. Katharine’s Church in Wayne. 7pm food and fellowship, 8pm meeting with two speakers

##### District 30 – N/A

##### District 38 – N/A

##### District 44 – No report

##### District 56 – Nick

- The Only Requirement Group 11th anniversary is on 8/19. Flyer attached:  
[https://drive.google.com/file/d/1eGOB\\_YbSmnWDHAG11V7FuBj-q3P36oYw/view?usp=drive\\_link](https://drive.google.com/file/d/1eGOB_YbSmnWDHAG11V7FuBj-q3P36oYw/view?usp=drive_link)

#### Zone Announcements

#### Finance, Steve

- Steve said that Jim had covered most of the information.
- They work on a fiscal year from November 1 – October 31.
- Even as a non-profit organization we still pay taxes.
- They pay employees and pay rent and other operational expenses.

#### Archives, Jon H.

- In the process of checking what groups from Chester County do not have their information recorded yet
- Encouraged anyone with 20+ years of sobriety who has not done so, to record their story which is easy to do. Please contact Jon if interested.

#### CPC, Audrey

- Medical students are still on break.
- Audrey encouraged people to get involved. Meetings are on zoom.

#### Interphones, Fred

- They are looking for volunteers to man the phones during after hours.
- Encouraged people to get involved with the HUSH program. This group brings a meeting to someone who cannot get out to one. Please call the SEPIA office if interested. You will get assigned someone to help.
- He also spoke about the 12th Step program which is like Bridging the Gap and helps individuals who come from out of town, or prison. They need volunteers to help with this. If interested, please contact the Sepia office.

#### Men’s Prison, George – N/A

#### Public Information, Nick

- Nick spoke about how they have electronic billboards with AA information.
- They are distributing packets to senior centers and other centers also.
- They are starting to reach out to Health Centers in Universities to spread the AA message.
- If interested in helping, please contact Nick at [nicksaponejr@gmail.com](mailto:nicksaponejr@gmail.com).

#### Special Events, Bill

- The Gratitude Breakfast will be on October 1st at Cannstatters Restaurant in Philadelphia.
- The 2024 Round Up will be back on Cape May at the Grand Hotel the weekend of March 8th, 2024.
- They need help with finding a venue for 2025 and would appreciate any suggestions and help.

Treatment, Jake

- Commitments are being filled. Sometimes he must reach out when there are gaps.
- There was a discussion about the VA which basically only wants to vet two people and not allow any rotation of people which is not in line with how AA works. He will keep us updated.

Bridging the Gap, Bobette

- Bobette stressed how great this program is and urged people to get involved.
- Bobette also suggested that new IGR's ask their home groups to consider having a Unity pitch.

CCCYP, Nick

- The PA Language of the Heart conference is this weekend.
- Chester County Committee will be hosting this event in the future. If anyone would like to host
- They are holding elections for new committee members.

Zone Coordinator, Kirsten

- Sepia nominations are needed. We will be having elections so please ask your home groups to get involved.
- Flyer: Help Wanted!!! — SEPIA: Southeastern Pennsylvania Intergroup Association of Alcoholics Anonymous (aasepia.org)
- Kirsten will be working with Mairead to come up with job descriptions on the positions. Zone positions will be rotating with new folks starting in November. Elections in October. More to come on that.

August meeting will be on August 14, 2022

### **Delaware County Zone Meeting Minutes from Monday July 10, 2023**

Delaware County Zone Meeting

Minutes - July 2023

DRAFT

Opening:

Open the meeting at 7:05 PM.

Attendance:

Voting Representatives:

• IGRs: 32

• Alt w/o rep: 5

Other Attendees:

• Alt. w/rep: 5

• SC Members: 5

• District Reps: 0

• Guests: 2

Present previous minutes for review and approval

Zone Coordinator's Report

- DelCo needs a Special Events Liaison
- The 2024 Round Up will be March 8 – 10 at The Grand Hotel, Cape May.
- Zone Coordinator shared information from the steering committee meeting
- Nomination forms for the next steering committee term are available.

Alt Zone Coordinator's Report



## Old Business

- Positions still needing to be filled:
- Finance Janet / OPEN
- Unity Hank / OPEN
- Special Events OPEN / OPEN
- PI/Web Rocky / OPEN
- Interphones Kathy M. / OPEN
- Bus Trip to GSO – NOT a district, zone or SEPIA sponsored event. Will be Friday, July 21, 2023. Contact Howard S. for additional information 610-909-2317

## New Business:

## Steering & Liaison Reports:

### STEERING COMMITTEE

Rachel – Chairperson – Steering Committee nominations are due by 8/11/23. Everyone (not just IGR’s) is encouraged to consider stepping up for a service position.

Sam – Assistant Director of PI:

1. Send any changes or updates for your meetings – or other meetings as you find them – to the office. We cannot print a directory with bad information.
2. PI is looking for contacts at universities and colleges in the five-county area to offer outreach and provide literature
3. How did you find AA? Will someone coming in now find it the same way? Outreach volunteers needed:
  - a. Reaching out to Clergy and Faith Leaders
  - b. PSA’s on the radio
  - c. Electronic Billboards
  - d. Packets to Senior Centers and other age-related facilities

Mac - Director for Prisons:

1. Looking for Temporary Contact and Pen Pal volunteers
2. Still looking for men to go through the clearance process for SCI Chester
3. SCI Phoenix is reopened for meetings
4. FDC Philadelphia is looking to bring a co-ed meeting in during the day
5. Check with Mac for any of the requirements for SCI or FDC approval

### ARCHIVES (Howard S.; Jack Alternate)

- Still looking for members with >20 years to please consider sharing their story
- Groups please make sure your history and covid history are up to date with the SEPIA office
- Your Group History should be shared with the Zone, the SEPIA Office and Area 59 – they do not necessarily cross-share the information received. Contact Howard to review the binder 610-909-2317

### COOPERATION WITH THE PROFESSIONAL COMMUNITY (Dan H.; Todd, Alternate)

- Take about 700 Students per year to meetings online and in person but on hiatus for the summer
- Volunteers are needed to take med and nursing students to meetings. Check the SEPIA website for sign up information or email [cpdirector@aasepia.org](mailto:cpdirector@aasepia.org) – You must attend two (2) CPC meetings before you can take a student to a meeting.

### FINANCE (Janet; Alternate OPEN,)

- No report this month

### INTERPHONES (Kathy M.; Tim, Alternate)

- HUSSHH needs support – “Helping Unite Sick, Shut-In, Hospitalized and Homebound.”
- There is the beginning of a Twelfth Step List to get a list of people who reach out to SEPIA with a meeting request, and those who can take meetings to them.

### PRISONS (Frank K.; Blaine, Alternate)

- George W Hill – Chaplain Dunn requests that we please make sure that the attendance sheets are completed. Get these from the desk guard at security.
- If you take a commitment, please make sure that the clearance paperwork has been filed.

August Commitments @ GW Hill:

Women – Mondays @ 7:30

- 8/7 Fresh Hope – Brooke S. 484-300-7352
- 8/14 New Life – Pam M. 484-365-3257
- 8/21 Chester Prospect – Linda D. 484-429-0433
- 8/28 Newtown Square – Kathy M. 610-331-3459

Men – Fridays @ 7:30

- 8/4 Last Gaspers – JD 610-355-6488
- 8/11 Springfield Monday Night – Jack 445-236-3613
- 8/18 Hardcore – Dave T. 610-633-7023
- 8/25 707 Literature – Glenn 610-724-3388

PUBLIC INFORMATION/WEB TECH (Rocky; Alternate OPEN)

- PLEASE REVIEW ALL GROUP INFORMATION ON THE APP AND THE SEPIA WEBSITE AND CONFIRM YOUR GROUP'S DETAILS
- Please submit photos of your meeting locations (without people) to help drive our accessibility on the web and give us a higher ranking in Google searches. Please consider asking your home group if they are ok with a photo being taken and posted. Send to pi@aasepia.org
- Live Events – If you have one or know of one, please contact PI (Health Fairs, Community Events, etc.)

SPECIAL EVENTS (OPEN; Alternate OPEN)

- No report this month, outside of comments by Zone Coordinator

UNITY (Hank; Shane, Alternate)

- Unity is the AA Travelling Roadshow. Unity pitches are available in person or through zoom if you don't know what a Unity Pitch is, ASK!

TREATMENT (Pez; Courtney, Alternate; Additional Comments by Dave)

- Please contact the intergroup office or pzt1@aasepia.org if you are interested in taking a commitment outside of DelCo. Phila Zone needs help.
- AUGUST Host Commitments:

- o Mirmont Tuesday: Hardcore
- o Mirmont Friday: Lenni Lifelines
- o Mirmont Saturday: RoseTree Women
- o Harwood House: First Things First
- o Keystone Monday: Aston Tuesday Night / Bernie's Big Book
- o Keystone Wednesday: Media Men's / RoseTree Women
- o Keystone Friday: Clifton Big Book / First Things First
- o Philly VA Monday: Safari
- o Philly VA Wednesday: Hardcore

**PLEASE BE MINDFUL THAT IF YOU TAKE A COMMITMENT, SOMEONE MUST SHOW UP!**

- If you cannot keep a meeting or host commitment, or if there are issues or no-shows, this should be communicated as soon as possible to Pez or the Zone Coordinator.

ZC closed the meeting at 8:15 pm with the Responsibility Pledge.

Next Meeting:

Monday, August 14th, 2023 @ 7:00 pm  
HMB Ukranian Church  
900 Fairview Rd.

Swarthmore, PA 19081

Respectfully submitted by  
Brooke S., Zone Secretary

**Montgomery Zone Meeting Report from Monday, July 10, 2023**

Report not received prior to submission

**Philadelphia County Zone Report from July 10, 2023**

7/10/2023 Philly Zone Meeting

Opened the meeting with serenity prayer.

Read Tradition 8 (Lydia)

Read Concept 8 (Tonya)

Zone Coordinators Report: Please encourage people to get in service. If someone has a spouse they can be encouraged to get into service. The intergroup has found ways to cut down on costs. The video conferencing system will be upgraded at the Sepia office. The Gratitude breakfast will be Oct 1 st at Cannstatters from 9-noon. Presby is officially closed. Other Intergroups are struggling to keep up with their websites also so hiring a web tech is imperative. They are having good results in places like San Francisco and Baltimore. The Round Up will be at the Grand in Cape may March 8-10 th .

Visitors from the steering committee:

Paul (Interphones): They meet on the last Wed of the month on Zoom. They have also incorporated a 12 Step Committee Program for out-of-town people looking for a meeting. You can call intergroup or look in the interview's handout for meeting information. Volunteers are needed. They will need your name and zip code.

Mike (Unity): Thy can come out to any homegroup that invites them to give a Unity pitch. You can contact Unity for more information. Sept 16 th there will be a " Fun Workshop" Noon-4 @212 Lancaster Ave in Paoli, Pa. Good Samaritan Baptist Church.

Sharon (Sec of Intergroup): Sepia needs volunteers. You can call 215-770-2022 to speak with the office.

New IGR's:

Makalaya- Dignity and Grace

Lydia- Manayunk Big Book

Meisha- The Underground

Personal Anniversaries:

Floyd – 15 years July 4 th

Tanya – 19 years June 26 th

William – 2 years June 25 th

Congrats to them all. We have today.

Groups Anniversaries:

Sat AM 49 years Aug 12 th

Day by Day 50 years Oct 12th

48 IGR's present at today's meeting

Committee Reports:

Jerry (Treatments): Last month there were 154, only 121 were filled. As of now commitments are given out monthly. The IGR is responsible for taking the commitment back to their homegroup to be filled for the month. Friends are no longer a drug and rehab facility. Friends will be voted out. Presby is discontinued for now as well.

Glenn (Bridging the Gap): Volunteers are needed. Please refer to Glen to sign up or ask any questions.

Spencer (Archives): They are looking for older historic literature, big books, any other books as well. Also still seeking Covid and Group history to be added to the archives. Long timers' stories are still being requested as well.

CPC (Jesse): There was a presentation given by a non-alcoholic. It was an hour-long report that proved to be beneficial to the medical community.

Finance (Patrick): The committees should spend more money on their committees. Literature sales have gone up 19% which is awesome. Committees and zones need to increase spending. The money should be spent not saved.

Interphones (Anna): Sepia calls always need to be answered. HUSSH is apart of interphones. The importance of HUSSH is to get a meeting to people who are sick and shut in and desire a meeting. People need this connection.

Prisons (Lynne): They meet the 1st Thurs of the month in person and on Zoom. Meeting info can be found on the sepia website. Volunteers are needed badly for this committee. The prisons would like to open more meetings. We are not able to accommodate them currently because we need volunteers. At Holmesburg prison is where you will need your drivers license and SS card to apply. There is a Temp Sub Committee that needs assistance as well.

Public Information: No Report. We have acquired a liaison and an alternate liaison. Thank you, Sam, and Zach, for being committed to service.

Special Events (Kyle): The Round Up will be at the Grand next year. The rooms will be around 200.00 a night on March 8-10th. Registration deadline is Feb 7th. Baskets are needed for the raffle Gratitude breakfast. The tickets are 30.00 per person.

Unity (Joesph): They are available for 30-45 min pitches.

New Business:

Belmont Drug and Rehab are requesting AA meetings. There will be meetings every day except Fridays. There are 252 beds, 14 ppl per meeting 12 beds. Th attendance for the meetings is not mandatory. The address is 4200 Monument Rd. There was a motion passed to discuss Belmont at our next meeting.

Motion on the table:

24 in favor

0 opposed

0 in abstention

Also, I have an Alt secretary: Drew, thank you for being in service.

Next Meeting August 14th at 7pm

Meeting ended with "I am responsible."

Respectfully Submitted by Nafisah F