



**March 2022**

**Steering Committee  
Reports**

**Each Zone will have a meeting on Monday, April 11, 2022 at 7 pm**

For all Zone and Committee Zoom Information see the spreadsheet that is available on SEPIA's website.

### **Chairperson's Report from the month of February 2022**

Attended the following Committee Meetings:

- Prison on March 3<sup>rd</sup>.
- Website/Tech on March 9<sup>th</sup>.
- Special Events on March 28<sup>th</sup>.

Attended the Combined District 24 and District 29 Workshop on March 5<sup>th</sup> and participated in a Unity Pitch for SEPIA. Great representation from SEPIA and great interaction with the members in attendance.

Made it home in time to attend the 2<sup>nd</sup> half of the Parkside Group's 71<sup>st</sup> Anniversary meeting.

Chaired the Steering Committee Meeting on March 9<sup>th</sup> from home – wasn't feeling very well. Joined 17 other members online; misplaced my note with the number of in-person attendees. Special shoutout to Rich M., Archives Director, for continuing to make the hybrid meeting a reality.

Attended the Montgomery County Zone (MCZ) meeting on March 14<sup>th</sup> and was impressed by the energy present in the room. Thanks to all for your continued service to A.A.

Pleased to state that our new SEPIA Office Manager, Fran G., did start her new position on March 21<sup>st</sup>. She is being assisted in her new job by the recently unretired past Office Manager, Elaine J., and the part-time Office staff.

Everyone is SO excited about our upcoming Round Up, April 8 – 10<sup>th</sup> at the Grand Hotel in Cape May, NJ. Hope to see you all there.

In Love and Service,

Larry A.

Chairperson

### **Vice-Chairperson's Report from the month of March 2022**

I attended the PI and Finance Committee meetings as well as the Philadelphia County Zone meeting.

SEPIA's 55<sup>th</sup> ANNUAL ROUND-UP IS FINALLY HERE! I chaired the Special Events Committee (SEC) meeting on March 28. The focus of the meeting was ensuring that everything is right on track for the upcoming in-person Cape May Round Up to be held from April 8-10, 2022 at the Grand Hotel in Cape May, NJ. We reviewed the schedule, main events, and meetings. A Round-Up meeting QR code will be posted at the event to easily access the schedule of events on your smart phone throughout the weekend. Online registration is now closed however you may register in person at the Grand Hotel. Complete details about the Round Up may be found below under the Special Events Committee meeting notes.

My sincere appreciation to the Special Events Committee, Steering Committee, office staff and all who have helped with the planning of the Round Up. It is going to be a great time and I hope everyone can join us in Cape May!

Yours in Service,

Rachel C.  
Vice Chairperson

## **SEPIA Office Report from March 2022**

### **March 2022 SEPIA Office Report for Steering Committee Meeting on Wednesday, April 6**

#### **Meeting Updates – to all members:**

Please let us know if you have any changes to your meetings. The office has received numerous calls from newcomers stating that they try to attend a meeting and no one was there. Please keep us updated!

#### **New Office Manager:**

Fran G started as Office Manager on March 21. She is really getting to see more of all that goes on “behind the scenes” from the office staff with the Round Up. It has been my pleasure to help out in the SEPIA office during this time. Elaine will continue to work with Fran for as long as she needs me to do so.

#### **Interviews:**

The staff likes to get the monthly interviews out to our members before the 1<sup>st</sup> of each month. If anyone or any committee has something to add to our May Interviews, please send in your event or your article before the 20<sup>th</sup> of April. This is our monthly newsletter so all AA members are invited to send something in at any time to add something to our newsletter.

#### **SEPIA sign, new Volunteers and Daily Phone Calls and Friday Noon Intergroup AA meeting:**

Our new SEPIA sign is on our building now (yeah!) and with it being there, we have been receiving new volunteers from the neighborhood. Also, with the COVID restrictions letting up, we have been having more walk-in sales and as always, we receive many calls daily from people looking for help. One of our new volunteers wants to start back the Intergroup noon AA meeting so starting with the first Friday in May, we are going to return to our weekly AA meeting (just like AAWS has every Friday in New York!). We could always use phone volunteers so if anyone has more than 1 year of sobriety and would like to answer the phones during the week days from 9 am to 5 pm, or even from the confines of your own home, please contact the office at 215-923-7900 and tell us when you are available to volunteer. The phones are answered 24 hours a day so whatever time you can give us, would be greatly appreciated.

#### **Round Up Registrations:**

The online registration was a huge success again this year. We had over 500 people pre-register which is about the same amount as we had in our pre-COVID years. Walk in registrations at the Grand Hotel in Cape May will be accepted all day long on both Friday, April 8<sup>th</sup> from noon to 10 pm and on Saturday, April 9<sup>th</sup> from 9 am to 6 pm. Hope to see many of you at our 55<sup>th</sup> Annual Round Up!

If anyone has any questions, please feel free to reach out to any of the SEPIA staff. Office hours are daily from 10 am to 4 pm and volunteers are always welcome to help in the office.

Yours in service,

Elaine, Fran, Kris, Kevin and Suzan

## **Treasurer's/Finance Committee Report from Thursday, March 17, 2022**

Meeting opened with Serenity Prayer at 7:00 pm; Attendance: Jim B. (Asst Treasurer), Stephanie W. (Montco Alt. Liaison), Mike O. (Chesco Liaison), Donna (Montco Liaison), Jon R. (Phila Liaison), Rachel C. (Vice Chair, Steering Committee), Elaine J., Steve S., (Asst Dir. PI Committee), Billy (SEPIA's landlord)

- Open with Serenity Prayer
- Special Topic: Location of sign installed on building exterior is not correct, size of sign questioned (arisen by Billy (landlord) after sign was installed this week), issue is concerning because additional holes were drilled into building exterior (polished granite), and will likely need to be filled if sign is relocated to the original designated position.

Size of the sign was reconfirmed to be the same as the previous sign (plywood backing was on the building - the new sign was to be installed directly over it)

agreement with landlord: to contact the sign vendor and advise the location where they installed the sign was incorrect, obtain their proposal for remedy of the situation and keep our landlord informed.

- Read and discussed Tradition 5 and Concept 5
- Reviewed Income Statement (P&L), Balance Sheet, and Independent Accountant's Review (reports for filing tax return for 2021)
- Previous concerns are addressed/corrected. Documents approved for proceeding with filing tax return

#### Old Business

- Report from Rachel C. (Vice Chair, Director of Special Events) on Round-Up preparation. Discussion about how prudent financial decisions will be applied to purchasing decisions, and how funds collected at the event will be handled. Rachel advised prior year processes will be employed.
- Discussion about how the Finance Committee can support appropriate use of funds, noting spending by SEPIA as a whole is short of projections and previous years (pre-pandemic). Suggestion to consider creating "Welcome Packages" for new groups, to provide them with literature from AWS. No action taken on the discussion, suggestion to bring topic to the Steering Committee.

#### New Business:

- Discussion: Do the financial guidelines clearly describe how a committee may choose to spend their budgeted funds? How/when do they need to obtain approval? no action
- Discussion: Does the SEPIA office have the appropriate & correct equipment? no action
- Sign: Jim to visit SEPIA on Friday, 3/18 and coordinate with SIGNARAMA to work toward a resolution to the landlord's concerns
- April meeting plans: the committee voted unanimously to conduct the meeting on zoom on Thursday, April 21, 2022.

Meeting closed at 8:30 pm (by unanimous consent); Next meeting 4/21/22 at 7:00 pm via Zoom

respectfully submitted by Jim B., 4/4/2022

#### **Archives Committee Report from Tuesday, March 8, 2022**

The committee met on Tuesday, March 8<sup>th</sup> at 7pm on Zoom and in person on Saturday, February 19<sup>th</sup>, at 9am in the SEPIA Office at 1903 South Broad Street in Philadelphia.

Present on Tuesday, February 8<sup>th</sup>: Jerry McT: Archivist, Rich M: Archives Director, Howard S: Delco Liaison, Spencer K: Philly Liaison, Anne Marie S-G: member, Erik B: Bucks Liaison, Mike W: member, Mark P: member.

Tradition 5 and Concept 5 were read and discussed.

The committee read and discussed pages 26 - 28 in the Archives Workbook.

The Bucks, Delco and Philly Liaisons gave their reports. There was no showing of the History of AA in Philadelphia at the Morning Miracles Group on March 30<sup>th</sup>, a technical problem arose. That showing will be rescheduled sometime in the future. There is one more scheduled showing at the following group:

Gas Works

Sunday, June 12<sup>th</sup> @7pm

St Katherine of Siena

9700 Frankford Ave

Philadelphia, PA 19114

The Archives Committee will be participating at the Round Up being held in Cape May at the Grand Hotel, April 8 – 10. The committee will be displaying some of SEPIA's Archives in Room 158. The Archives Committee will also chair the Longtimers Panel on April 9<sup>th</sup> from 3 – 4:45pm in the Grand Ballroom. The Archives Committee's activities are listed below.

Friday, April 8<sup>th</sup>

2 – 6pm: Browse the Archives in Room 158

9:30 pm: Movie "My Name is Bill W." being shown in the Penthouse

Saturday, April 9<sup>th</sup>

9 – 11am & 1 – 2pm: Browse the Archives in Room 158

3 – 4:45pm: Longtimers Panel in the Grand Ballroom

9:30pm: Movie "When Love Is Not Enough: The Lois Wilson Story" in Room 158

Saturday Preservation Work: The Archives Committee met on Saturday, March 19<sup>th</sup> at 9am. Present were Jerry McT, Rich M and Debi W, Chester Zone Liaison. Some preservation work and prep work for the Round Up was accomplished.

If you, or someone you know, has 20 years or more of sobriety, we want to save your Experience, Strength and Hope for our future members. Please send an email to [Archivist@aasepia.org](mailto:Archivist@aasepia.org) or [Archivesdirector@aasepia.org](mailto:Archivesdirector@aasepia.org) if you'd like to share your message.

The Archives Committee meets on the 2<sup>nd</sup> Tuesday of each month @7pm on Zoom. We also meet at the SEPIA Office, 1903 South Broad Street in South Philadelphia, on the 3<sup>rd</sup> Saturday @9am.

### **CPC Committee Report from Monday, March 7, 2022**

Meeting held on zoom

Chaired by Michael L. - Director

Encourage Attendees to fill out this form:

- <https://docs.google.com/forms/d/e/1FAIpQLSdxtaRLJWW7LfNGFoVHXUPTwQpFeVARysjvk9oRlvkv6FnrA/viewform>

To view volunteers that have completed the form:

- [https://docs.google.com/forms/d/1YcmO8mOrYnoDNjl1fg8slmvXVVmnE9\\_r1ZYOjIPzXgY/edit#responses](https://docs.google.com/forms/d/1YcmO8mOrYnoDNjl1fg8slmvXVVmnE9_r1ZYOjIPzXgY/edit#responses)

Agenda

- Introductions (name, homegroup, eligibility, did you complete the form?) ● Call on someone to explain what the CPC is/ what volunteers do and what newcomers can expect to do next

- Students coming in March (35 Drexel students) and (still waiting on the student list from Rachel at Philadelphia College of Osteopathic Medicine)

- Notes from Lori Cannon from last week:
  - The first-year students have an exam this Friday, so they should be prompt with their response to invites next week. They will have another big exam 03/25 then they are on Spring break from 03/25 through 04/03. Students can schedule their virtual AA meeting during their spring break, some may choose not to, but those students will need to complete it by Sunday, 03/27 – which is very reasonable since most students will stay in the area.
  - Lori would like us to remind everyone to Reply All to all correspondence. We will start including the students on the assignment emails so all that needs to be done when initially reaching out is Reply All. This is to protect Drexel University. Since they are not vetting individual CPC members that contact their students, the liability falls on them. If we Reply All always, they will have a record of all correspondence and limit their liability.
- Drexel PA Program - creating a panel for Tuesday 4/26 from 11-11:50 in person (on Zoom if need-be). We will have 71 students who need to be paired in the liaison program between March 28th and May 2nd. Spread the word that CPC needs support!
- Escort Guide:  
<https://docs.google.com/document/d/1MVKleEvtrjAJib8G8far64OEIzhf7UH5YWhmUvJu zAA/edit#> - please review
- Share-a-Day on February 20th went well - quite a few people signed up on the spot and have even referred others since.
- Pre-Conference Sharing Session March 19 in West Chester from 10am-4pm. We could use volunteers. There are 2 CPC agenda items that'll be deliberated on. It's important because it helps the Delegate represent our opinions at the General Service Conference. The agenda includes discussions on developing a pamphlet geared towards Mental Health Professional's. Email us for more info!
  - Joe Grady - would like to attend.
- All 37 Drexel students from February and 36 PCOM students were chaperoned to AA meetings
- Zoom Bomber Training
- LinkedIn - Sam Hadden
- Read from Workbook starting at page 15
  - Questions:
    - Jacquie - What questions can doctors ask patients to help determine if there's a problem with alcohol?  
<https://auditscreen.org/>
    - 20 questions pamphlet

#### Notes from form submissions:

- Suggestions for improvements:
  - Look for other ways to reach professionals in addition to taking students to meetings. Contact emergency rooms in hospitals and let them know how they can get in contact with AA if they meet people who might be alcoholic
  - Create an app for professionals similar to what they did in AZ <https://area03azcpc.glideapp.io/> Hold a workshop about CPC and bring someone involved with General Service such as a Delegate, Trustee or GSO Staff member.
  - A discussion of what the pre-meeting session should include.

#### **Interphones Committee Report**

Did not meet this month. Meets every other month.

### **Prison Committee Report from Thursday, March 3, 2022**

The online SEPIA Prison Committee Meeting took place on 3/3/22 at 6pm. All prison liaisons were present with a total of 17 members in attendance. Members continued to explore additional methods to support the five-county outreach to inmates while the pandemic is ongoing.

Participation in the temporary pen pal project due to the pandemic is ongoing and we are grateful to prison committee members and zone liaisons for their outreach.

Grapevine articles continue to be mailed to the various facilities for inmates. Big Books, Grapevines and AA literature continue to be donated by groups to be forwarded to facilities. The Grapevine committee donated a box to each zone of Grapevines in English and Spanish to be forwarded to facilities in their zones.

A letter of what AA can bring in and do for the suffering behind the walls was forwarded to all facilities in the five county zones and also to facilities that no longer had AA coming in. Two topics were chosen by the committee to be discussed at the Round Up workshop on 4/9. A pitch for Big Book donations for Round Up were also discussed.

There continues to be a spirit of cooperation among members to maintain the connection with AA members and inmates. Three online meetings continue to be brought into Bucks County men's facility weekly along with one women's meeting. Chester County has equipment for zoom but prison is going back to normal operations in April. In Delaware County George W Hill will possibly begin in person sometime in April. Philadelphia, SCI Phoenix and SCI Chester are in the process of resuming in person meetings.

Bring any new ideas on ways to get the AA message into prisons to the 4/7/22 at 6pm online prison committee meeting.

Carolyn C Prison Director

### **Public Information Committee Minutes from Wednesday, March 16, 2022**

7:00 PM / Via Zoom / Zoom ID: 882 5844 9206 / Password: SEPIA

Opened with The Serenity Prayer, Welcome & Introductions at 7:00 PM.

Jeremy (Director PI), Steve S (Assist Director PI), Chris C (Montco Liaison), Jen T (Delco Liaison), Anna B (Delco Alt Liaison), Emma S (Philadelphia Liaison), Rachel C (Vice Chairperson)

1. [Traditions](#) - Read and discussed Tradition 5
2. [Public Information Workbook](#) – Pg. 18 to top of Pg. 22 (Read **Carrying the Message Through the Media to Anonymity Letter to Media**)
3. Unfinished Business:
  - Next Outreach: Magistrate Courts
    - We sent letters to Chester (18), Delaware (25), Bucks (17), and Montgomery (31) counties (91 total mailings). Philadelphia seems to have a different court system, revisit later.
      - Introductory cover letter, “If You Are A Professional”, “Brief Guide To AA”, PI Flyer, and Rack Card made up the contents.
      - We received a request for literature from Magisterial District Court 07-1-07 in Penndel, PA (Bucks County). *Jeremy called them and they said during 8 to 5 we are welcome to drop information off. Steve could go.*
  - Google Ads/Grants – Gather information
    - *Possibly have Caroline N, Delegate of Area 59, Eastern PA, come to a workshop. Steve has contacted her, but nothing is set up yet. Steve will talk to Caroline.*
    - The web committee is going to focus on getting the computers set up, so the Google Ads is a lower priority.

- Suggestions for locations for future literature racks
  - Possibly take literature to train stations (150 SEPTA). Home groups could take responsibility for stations. Have people from the Zones go to the Stations and decide what works best instead of a “one size fits all”. – Would there be room for a literature rack?
  - Suggestion from an AA member that works in the legal system to supply the probation offices with literature – Jeremy found a list of 19 offices – Jeremy wrote a letter, Elaine reviewed it, Kevin B will mail out.
  - Helping Unite Sick, Shut-in, Hospitalized and Home-bound (HUSSSH) – This is part of [Interphones](#) – possibly let retirement communities know about this
- Should we consider changing our home page? Compare to other websites:
  - <https://aaphoenix.org/meetings/>
  - <https://aasfmarin.org/>
  - <https://www.nyintergroup.org/>
  - <https://nm-aa.org/>
  - <https://nm-aa.org/for-professionals/>
  - <https://aamanitoba.org/information-for-professionals>
  - <https://trivalleyaa.org/intergroup/picpc/>
  - <https://eastbayaa.org/public-information/#what-is-aa>
  - <https://area59aa.org/>
- Zone Liaisons have a SEPIA Email address and have access to our Google Drive. Talked about using it on our committee. These Emails can be forwarded to personal Emails.
- Zoom bombing – *Emma’s meeting was having trouble with this. They put in strict protocols. Limit chat to host only.*

**New Business:**

- March 5th recovery resource fair at Eastern University postponed to March 26<sup>th</sup> – Jeremy S will attend – Anna is interested in attending
- March 26<sup>th</sup> *No Longer Bound* Community Health Fair – Steve S will attend – bring a table and chair.
- Public Information Agenda Items for 2022 General Service Conference (copy of agenda items attached)
- We should bring a Public Information display to the Roundup – Rachel talked about the Roundup. Have display table at 10:30 GSR orientation meeting. Rachel will introduce the committees and we will give a brief talk. She will look into having a place to put the displays during the rest of the weekend. She asked if we wanted to have a small workshop from 1 to 2? The committee said yes.
  - Have Zone Liaisons take We Can Help flyers to Zones. Steve will get their mailing addresses.
  - Jeremy will assemble a packet with a cover letter and pamphlets. Could take to retirement homes or other places.
  - Send kits to Assist Liaisons – Jen T also needs a kit – Steve will send an Email to ask if people need kits
  - Anna brought up a request for literature to be taken to an Indian reservation. Bring to Steering Committee?
  - Volunteers for questionnaire for AP research paper. Jeremy will forward to people who are interested.
  - We talked about having an in-person meeting next month, but decided to stay with virtual

Closed with Responsibility Declaration 8:23 PM.

**Next Meeting & Contacts**

Wednesday, April 20<sup>th</sup> / 7:00 PM / Via Zoom / Zoom ID: 882 5844 9206 / Password: SEPIA

Jeremy S., Director of Public Information, [publicinfodirector@aasepia.org](mailto:publicinfodirector@aasepia.org)

Steve S., Assistant Director of Public Information, [publicinfoasstdirector@aasepia.org](mailto:publicinfoasstdirector@aasepia.org) – please send any photos of your home group for the Google Business Profile page

Contents of Public Information Workbook Kit [https://www.aa.org/assets/en\\_US/f-65w\\_PI\\_Kit.pdf](https://www.aa.org/assets/en_US/f-65w_PI_Kit.pdf)

## **Special Events Committee Report from Monday, March 28, 2022**

Meeting opened at 7:00PM with the Serenity Prayer

25 Attendees including Chair & Vice-Chair

Introductions – Name, Home Group, and recent anniversaries

Celebrated Larry A. with 35 years of sobriety!!!

Celebrated Maureen with 15 years of sobriety!!!

Last month's meeting minutes were approved as submitted

### **OLD BUSINESS**

- 2022 Round Up – DJ Ken
  - Broadcasting Saturday night banquet speaker to Grand Ballroom
  - Many thanks to Fred and Cindy for helping to accomplish this!!!!
  - Volunteers to assist Fred with broadcast/zoom – Rich, Timski (w/laptop) and Cindy (w/laptop) and Elaine will provide Sepia office laptop - Thank you all!!!
- 2022 Gratitude Breakfast – Location search
  - Helene – contact Chick regarding Union Hall (Plumber's union) in Southampton
  - Glenn – contact Cannstatters on Academy Rd – location of prior event
  - September/October 2022 time frame – date TBD
  - Please bring other location suggestions to the next Special Events meeting

### **NEW BUSINESS**

- 2022 Round Up – Sepia Website page additions
  - Program Guide to be added to the Round Up page this week
    - Speaker simulcast – Grand Ballroom 8PM Saturday to be included in the program
- 2022 Round Up – Merchandise/Sales Update
  - Pins, T-shirts, and Hoodies – no supply chain issues
  - Registration count as of meeting – 486 + about 12 to be input
  - T-shirts and Hoodies ordered as of meeting – 160 total
  - Banquet tickets sold as of meeting - 173
  - Grand Hotel rooms – sold out – Steve B. from KOP group has 3 rooms available (\$160/weekend) in their rental house – email Fran G. at the Sepia office if interested
- 2022 Round Up Hotel Visit – Rachel and Cindy met with the Hotel manager
  - Construction-enhanced the hotel- atrium is not completed -to be tented if rainy
  - No ADA issues
  - need to re-locate the tables to back of the space – plenty of space – no issues anticipated
  - Modifying Barefoot Bill's (CD) space
- 2022 Round Up (No) Red Ball meeting
  - Due to the addition of multiple chandeliers, throwing the red ball is no longer feasible
  - Motion (passed) – To use red tickets, given out at the door and raffle style drawing used for the speaker selection
- 2022 Round Up Check-Ins
  - Truck – Timski – 15-foot truck confirmed and scheduled to be at the Sepia office at 10AM Thursday - T-shirts & Hoodies will be picked up at the Sepia office
  - Office – Fran G. confirmed items purchased and Red tickets available for meeting and 50/50
  - Glenn picked up additional items for the ice cream social
  - Mark P. has markers and stickers for Name Tags from prior event
  - Shoppers – Shopping Day was a success – 10,000 coffee cups and lids purchased
  - Ice Cream – Elaine ordered – will do final confirmation on Friday

- 2022 Round Up Volunteers - Subcommittees
  - Fran G. to send out updated volunteer lists to all captains
  - Captains to contact all volunteers to remind them of commitments, confirm time slots
  - Openings include:
    - Registration – open slots - Friday (1) 8-10PM and Saturday (4) 3-6PM
    - Hospitality – Friday 6-7:30 PM and Sunday morning – Special Events committee will take Sunday morning if not filled
    - Greeters – Friday 3-6PM (1 opening) Saturday 3-6PM (2 openings)
    - Coffee – Open slots to be given to The Last Stop scholarship recipients – Timski volunteered to take Sunday 6-9AM if not taken
    - As people arrive at the Round Up they are invited/welcome to volunteer too!
    - Fran G. to send list of open slots to Larry
- 2022 Round Up Scholarships
  - 20 scholarships to be offered to The Last Stop – Stormie to communicate to The Last Stop
  - Fran G. to send available coffee slots to Stormie to pass on to The Last Stop
  - Chair and Vice-Chair to determine availability and awarding of any additional scholarships
  - Available funds 2022 Round Up - Extra donation fund = \$296 + 1 scholarship (Fred)
- 2022 Round Up Mobile Meeting Guide
  - QR Code – to save meeting guide to cell phones - includes 12<sup>th</sup> Step Committees, Donation Link
  - Fran G. to add QR code to program and flyers
  - Big thank you to Fred for setting this up!!!!
- 2022 Round Up Overview
  - Hospitality room – same location as prior events
  - Al-anon Meetings (3 + 1 ad hoc) and Spanish Speaking Meetings (1 a day)
  - IRG Meeting - Saturday 10:30-11:30AM in the Grand Ballroom - Rachel to chair – IRG Meeting Format - Trade Show Style – tables for committees – elevator speeches (2-3 minutes) – trifold from Share-A-Day set up – folks attending can walk-up and talk with committees
  - Committee Workshops Meeting – Saturday 1-2PM in the Penthouse - Three 15-minute sessions – attendees to rotate to various sessions - Rachel will discuss details offline with Fran G.
  - No Red Ball/Banquet Meetings – Larry to chair
  - God as I Understand Him Meeting – Sunday morning - Larry and Rachel to co-chair
  - Movies – Bill Wilson Story and Love is not Enough – Showings 9:30PM both Friday (Penthouse) and Saturday (Room 158)
  - Meditation Meetings 7AM – 11<sup>th</sup> Step meditation
  - Suggested Yoga meeting was declined due to release requirements and chance of injury
  - Meeting Format packets – Fran G. finished packets – Cindy to contact Al-anon and Spanish Speaking meeting groups regarding their own materials – Meeting Format - meetings are 50 minutes, preamble, anonymity statement, speak 5 minutes on topic, open for discussion
  - Beach Meetings – Glenn and Timski volunteered to carry the DJ's speakers to the beach meetings – Thank you for volunteering!
- 2022 Round Up – Sundry Items
  - Hospitality Room – picture frames with note regarding time limit of 15-20 minutes – explore ideas offline regarding seating to reduce prolonged duration of folks occupying the space
  - Payment options – Elaine and Fran G. to bring credit card machine – Kevin and office staff to use iPads for purchases using the Square account – Thank you Kevin for setting this up!!!!
  - Registration – On-line registration closed as of the meeting date - \$35 at the door

- Smoking – No smoking in front of the hotel – butt bins (planters with sand) are available for smokers in designated area behind the building
- Masks – no longer required due to change in CDC restrictions, signs to be posted as needed suggesting masks

#### **AFTER MEETING REMINDER – WELCOME PACKET PACKING DAY**

- April 3, 2022, 12–3PM at the Sepia office
- Volunteers to pack – Nick, Sean, Kevin, Steve N., Elaine, Mark P., Carmen, and Fran – Thank you!

Motion to close the meeting, seconded, voted on and passed!!!

Meeting closed at 8:16PM with the Responsibility Pledge

Next Special Events Committee meeting is Monday, April 25, 2022 at 7PM

#### **Treatment Facilities Committee Report from Monday, March 21, 2022**

1. Opened meeting at 7:00 pm with the Responsibility Pledge

2. Victoria read tradition 5 & Concept 5

3. Attendee introductions

Iliana -New Bucks alternate liaison

Dylan - Bucks liaison

Dave K- Phila zone liaison

Tom C -Delco zone liaison

Seth R -Montco zone liaison

Jake - Chesco zone liaison

Amy A-Chesco alternate liaison

Jodi M- observer interested in BTG

Rich M- Sepia archives director

Victoria L-Treatment facilities director

Luke - Treatment facilities asst. Director

#### **4. Zone Reports**

**Bucks Co.** -Nothing to report at this time. Iliana is now alternate. All treatment facilities open.

**Chester Co.** - V.A. is still closed, but the rest of the treatment facilities are open and commitments are being filled.

**Delaware Co.** – The Delco zone will be meeting in person at St Rose of Lima in Eddystone in May. 13 commitments were taken for Mirmont and Harwood House. Fitz Mercy Psyche to re-open in April. Crozier Chester psyche may resume taking meetings. Tom reported some concerns with no shows, and re-asserted his desire to return to the practice of using host groups.

**Mont. Co.** Eagleville and another facility have re-opened (CHOP?) There are new women’s and men’s recovery houses in Hadfield. All treatment facilities are open for meetings.

**Philadelphia** - 154 out of 155 commitments for March were filled. Many new meetings coming soon. Two at River Bend, more at Self-Help. Some confusion at Friends Hospital with meeting times. District 27 asked Dave for a list of all treatment facilities within their district boundaries.

**5. Old business** - Victoria noted that she has not been informed of any expectations for our committee at round up. Rich stated there were some general needs from the committee based on previous years and that it was likely they would be reaching out to us soon. We have finances available to improve our displays. It was noted that we were to vote on a motion recommending that the Treatment Committee return to in-person meetings at SEPIA.

**6. New Business** – The motion for the Treatment committee to return to in person meetings was not adopted. 3 in favor .7 opposed. Minority vote spoke on the reasons they felt we as a committee should move in person. The idea of moving to hybrid in order to accommodate all parties. A broad discussion considering hybrid meetings occurred. A second vote was taken and the consensus was to move to Hybrid in April. Rich M. will take the lead on setting up virtual meetings at the SEPIA office.

7. We closed with The Serenity Prayer, at 7:55 pm.

#### **Unity Committee Report from March 15, 2022**

Because of mix up meeting business had to be postponed

#### **Website/Technology Committee Report from Wednesday, March 9, 2022**

##### **Login:**

<https://www.google.com/url?q=https%3A%2F%2Fus02web.zoom.us%2Fj%2F84021793007%3Fpwd%3DSGdERXBndTlzVkhpTitEVzRqVEVrdz09&sa=D&ust=1620315998195000&usg=AOvVaw3m4FFfmiTD0rEWpBc6lZky>

- Zoom Meeting Code: 840 2179 3007
- Zoom Participant Password: 580960

##### **Attendees:**

- Jeremy S (Public Information Director), Steve S (Public Information Assist Director), Sam H (Web Committee), Elaine J (Web Committee), Emma S (Public Information Liaison for Philadelphia County). Larry A (Chairperson), Rachel C (Vice-Chairperson)

We opened with the Serenity Prayer at 5:30 PM.

##### **Unfinished Business/Follow Up:**

- New computers have arrived at SEPIA – *Sam will go to office on Friday (March 11) to try to transfer data and software between computers.*
- Decision has been made to “pause” building out web site optimization in favor of making sure our office has the proper tools and the like to operate effectively. – *Postponed*
- Addressing the needs of first-time visitors to our web site – *bring up at PI committee. Sam – AAWS new website is directed to alcoholic who is still suffering. People don’t stay on website if they don’t find what they want on landing page. Don’t get many click through hits. Add link to Al Anon? Make a list of why people would come to our website. We need to understand the analytics we are getting for our website. Give links to other websites.*
- Consider moving forward with Google Ad Words “trial” – *Postponed*
- Kevin B was only able to get one proposal (from Delmarva Group) for doing work to integrate the computers and link Zen Cart with QuickBooks:
  - A. Network & Endpoint Configuration \$70/hr. for 4-6 hrs.
  - B. Install Bridge tool to link Zen Cart with QuickBooks 21 \$87.5/hr. for 2-4 hrs.

*Part B is just to pay for research and a recommendation for what would be needed to link Zen Cart with QuickBooks. The committee voted unanimously to request the Finance Chair to approve the funding for this work.*

### **New Business/General Discussion**

- Elaine suggested that we make a printed meeting list. It could be populated from information on website. Office would print and staple. There would be fewer copies than for a regular printing. Sam – hire people to make prints. We would people to publish it. The Baltimore Intergroup is doing this. Elaine could get us in contact with the Baltimore Intergroup to see how they do it. Possibly use Affinity Publisher - \$75.  
<https://affinity.serif.com/en-us/publisher/>

### **Next Meeting & Contacts**

Wednesday, April 6<sup>th</sup> / 5:30 PM / Via Zoom / Zoom ID: 840 2179 3007 / Password: 580960

Jeremy S., Director of Public Information, [publicinfodirector@aasepia.org](mailto:publicinfodirector@aasepia.org)

Steve S., Assistant Director of Public Information, [publicinfoasstdirector@aasepia.org](mailto:publicinfoasstdirector@aasepia.org)

We closed with “I am responsible” at 6:36 PM.

## **Bucks County Zone Meeting Minutes from Monday, March 14, 2022**

Dionne called meeting to order at 7:00 pm

Opened with the Serenity Prayer

Read Tradition 5

Read Concept 5

Lindsey read last month's minutes

### **Attendance:**

Intergroup Reps: 45

Alternates without rep present: 3

Alternates with rep present: 4

Guests: 5

### **New Representatives:**

- Marine – Sunday Serenity
- Ryan – Steelworkers
- Steve – It Works It Really Does
- Steve – 8744 Big Book Breakdown
- Anthony – Men's Big Step
- Tammy – 3<sup>rd</sup> Legacy Group

### **Anniversaries:**

Personal:

- Eric – 6 years
- Helene – 9 years
- Shawn – 11 years
- Jim – 9 months

Home Group:

- Women's Ivy Land – Celebrating April 19<sup>th</sup>
- Monday Night Beginners – 34 Years
- Alcoholics Only – Celebrating March 31<sup>st</sup>
- Bensalem Sunday Nighters – Celebrating April 25<sup>th</sup>
- It Works It Really Does – 10 Years in May
- Living Sober – Celebrating April 27<sup>th</sup>

### **Guest reports:**

#### **Jay S.E.P.I.A. Secretary:**

- Fran G. accepted the office manager position
- 288 people have registered for Round Up
- There have been requests for paper Meeting Guides; the office will start printing them again
- The office needs help answering phones; for reference, there were 818 calls into the office in February alone – Last year, there were a total of 7,092 calls • Need one year of sobriety to answer phones, and it can be done remotely

#### **Luke S. Treatments Facilities Assistant Director:**

- Currently meeting the 3<sup>rd</sup> Monday of the month on Zoom
- They will be voting at the next meeting to begin meeting in person again • All Philadelphia County and Montgomery County commitments are open • There will be a Bridging The Gap workshop on April 2<sup>nd</sup> at Eddystone Methodist Church from 10am to noon; BTG is meant to help newcomers get to a meeting immediately out of rehab, prison, etc.
- Please share! – Do NOT smoke in front of the hotel at Round Up – it is an ongoing issue, and the hotel staff is adamant that there is no smoking allowed in front of the building. There is a designated smoking area out back of the hotel away from the building. It is important to respect the hotel's guidelines in order to keep this space available for future use.

### **Rich M. Archives Director:**

- Preservation Work meets every third Saturday of the month at 3pm at the S.E.P.I.A. office
- There is a Long Timers Panel on April 9<sup>th</sup> at noon – Must have 20+ years of continuous sobriety to sign up for a chance to speak, 12-15 names will be randomly selected, each person will have 5 minutes to share  
- To sign up for a chance to speak, reach out to Rich at archivesdirector@aasepia.org

### **Dionne Zone Coordinator:**

- 210 people have registered for the Round Up banquet: only 250 spots available! • From the S.E.P.I.A. office – A big thank you to everyone that has been helping to answer phones!
- The treasurer wants committees to spend money; although revenue is down in comparison to previous years, spending is WAY down. Costs are only going to increase so spend now!
- We need more Hush volunteers
- We need suggestions for a location for the fall breakfast – take this back to your HG's and contact S.E.P.I.A. with any ideas
- The Unity Picnic will be on July 10<sup>th</sup> at Neshaminy State Park
- It was recently brought up that IGR's are actually responsible for serving on a 12-step committee (aka liaison position) – we do not want people to step down from their IGR position if they are not able to take on another commitment. However, we need to make sure that we are stepping up and doing everything we can to keep AA running smoothly.
- IGRs are also responsible for attending Round Up, if able – come down for the day! It's only \$30 to pre-register and \$35 at the door. It is not a HG's responsibility to pay for the IGR's attendance.
- Area 59 has a new website: area59aa.org
- We need HG's help manning the hospitality room at Round Up – If a HG is interested in sponsoring a timeslot, or for more information, email vicechair@aasepia.org

### **Liaison Reports:**

#### **Eric Archives:**

- Meets the 2<sup>nd</sup> Tuesday of every month on Zoom
- Need group histories – you can find the form on the S.E.P.I.A. website • One copy goes to S.E.P.I.A.; other copies go into zone committee meeting binders • Also need old timer's testimonies – currently doing telephone tapings • There is a form that HG's can fill out called "Weathering the Pandemic" that describes how groups dealt with meetings during Covid
- HG's can request a member of the Archives Committee to come to their HG and play a DVD about how AA came to Philly – about 22 minutes long
- Preservation Work meets the third Saturday of every month at the S.E.P.I.A. office

#### **Eric Finance:**

- Meets the 3<sup>rd</sup> Thursday of the month on Zoom
- Finance is responsible for overseeing 7<sup>th</sup> tradition contributions
- We are encouraging committees to spend money

#### **Matt CPC:**

- Meets the 1<sup>st</sup> Monday of the month on Zoom
- Volunteers needed to escort health care professionals to open meetings – all currently on Zoom
  - Over 100 students scheduled for the upcoming month
- To become a CPC representative, you must attend a meeting and then shadow an experienced member
- 1 year of continuous sobriety is recommended, but we are very desperate for volunteers, and would be willing to bend the rules

#### **Alison Interphones:**

- Meets the last Wednesday of every other month – the next meeting is in April • Volunteers answer phones when the S.E.P.I.A. office is closed
- All time slots currently filled, but you can get on a wait list
- Hush meets on Zoom the third Tuesday of every month

#### **Public Information:**

- "Wawa" flyers will be available in the near future, and S.E.P.I.A. will be asking zones to distribute them

### **Helene Special Events:**

- Meets the last Monday of every month in person
- 162 people in attendance last meeting
- The Round Up meeting went well
- Coffee and hospitality volunteers are needed for Round Up

### **Unity (not present)**

#### **Prisons:**

- Not present
- Meets the 2<sup>nd</sup> Tuesday of every month on Zoom
- Temporary Pen Pal is still happening
- There are 3 prisons in Bucks County
- Reach out to [prisondirector@aasepia.org](mailto:prisondirector@aasepia.org) to donate Grapevines or any other soft cover literature you have available

#### **Dylan Treatment:**

- Desperately needs an alternate

### **Old Business:**

- Make sure that home group members taking commitments are sober and working a program. There have been treatment centers reporting speakers having “questionable sobriety.”
- Multiple liaison and alternate liaison positions need to be filled. IGRs to bring back to their home groups – you do not need to be an IGR to be a liaison:
  - o ARCHIVES liaison and alternate
  - o UNITY liaison and alternate
  - o TREATMENT alternate
  - o CPC alternate
  - o SPECIAL EVENTS alternate
  - o P.I. alternate
- Liaison positions filled:
  - o P.I.: Ed
  - o MALE PRISONS: John
  - o SPECIAL EVENTS: Helene
  - o BUCKYPAA: Matt
- District beginners’ workshop Saturday March 5th at Hoe Road in Levittown from 10am to 3pm; lunch will be provided
- Reservations are open for the Round Up
- *From the floor at district level: Can Bucks Zone take on a treatment commitment at Penn Foundation on Wednesday evenings at Village of Hope; it is a two-person commitment - tabled until next month*

### **New Business:**

- Liaison positions filled:
    - o Archives – liaison: Randy, alternate: Jim
    - o Unity – no volunteers
    - o Treatment – alternate: Iliana
    - o CPC – no volunteers
    - o Special Events - alternate: no volunteers
    - o Public Information – liaison: no volunteers, alternate: no volunteers
  - Take open positions back to your HG’s. You do not need to be an IGR to be a liaison. Encourage people to check out meetings on Zoom through the S.E.P.I.A. website calendar.
  - *From the floor at district level: Can Bucks Zone take on a treatment commitment at Penn Foundation on Wednesday evenings at Village of Hope; it is a two-person commitment - tabled until next month. We will be voting on this next month so please take this back to your HG’s so that we can come to an informed decision.*
  - The next meeting will be April 11<sup>th</sup> at 7pm
- Motion to close at 8:07pm Closed with I Am Responsible pledge

## **Chester County Zone Meeting Minutes from Monday March 14, 2022**

### **Meeting was held via Zoom**

#### **Meeting opened with the Serenity Prayer**

#### **Meeting Chairperson Steve (Zoom host)**

New IGRs were welcomed. There was a quick orientation for new members after meeting.

#### **Anniversaries over the past month**

- Justine B., 8 years
- Mary Anne, 40 years
- Ed H., 28 years
- Mike W., 16 years
- Barry R., 39 years

#### **Meeting Minutes**

- February 2022 meeting minutes were sent to all via email and were unanimously approved.

#### **Attendance**

- 31 voting members
- 12 non-voting members

#### **Concepts & Traditions**

Tradition 5: *“Each group has but 1 primary purpose; to carry its message to the alcoholic who still suffers.”*

Concept 5: *“Throughout our structure, a traditional “Right of Appeal” out to prevail, so that minority opinion will be heard and personal grievances receive careful consideration.”* Discussion was had stating that when there is a minority opinion extra effort/attention is made for that opinion as it could influence the majority.

### **SEPIA Steering Committee**

**CPC Assistant Director, Michelle N/A**

#### **Assistant Secretary, Sharon**

- Printer Directories: People are requesting printed meeting guides. All groups should confirm that their [meeting information](#) on the SEPIA site is correct.
- Subcommittee found a full-time office manager for the SEPIA office. The position will be held by Fran G., who starts March 21, 2022.
- Share-A-Day Event: Area and SEPIA got together for this event and it was a great time.
- Round-Up: NO SMOKING in front of the hotel. Smoking must be at least 25 feet away from the back building. Last year, people the back of the building messy. Round Up detail on [SEPIA](#) site – Round Up has its own tab across the top page.

#### **Treatment and Bridging the Gap, Victoria L.**

- There is combination of last-minute treatment closures as well as, new places opening. Need volunteers.
- Bridging the Gap [sign up](#) on SEPIA site. Victoria will receive your information.

#### **Interphones Director, Chris**

- Chester County represented at the meeting.
- AA volunteers are the “answering service” of AA. All volunteers are connected via Comcast Digital Voice. There are 5 volunteers for every shift. Each call gets sent to all 5 phones and the first one to respond gets the call. The caller cannot see the volunteer’s phone number.
- Shifts range from 4-9 hours. All shifts have been filled!

## **HUSSHH Committee**

- SEPIA gets requests from people needing a ride to a meeting.
- Meeting next month takes place April 27.
- Committee meets *every other* month.

## **District Announcements**

District 29, N/A

District 30

- Bernadette talked about Share-A-Day. It was a great way to understand a different level of service.
- Pre-conference to take place March 19<sup>th</sup>, 10:00a – 4:00pm, West Chester U., Sykes Building Student Union. There are a lot of questions for the delegates.

District 38, N/A

District 44, N/A

District 56, West, ADCM: 3<sup>rd</sup> Monday of the Month.

- No report, i.e., nothing new to report.

## **Zone Announcements**

**Finance, Mike O.**

- Talked with Elaine at SEPIA regarding Quick Books not working very well. A consultant has been hired to address the problems.
- Year-end statements have been reconciled.
- SEPIA hired a new office manager.
- SEPIA looking to hire a part-time office worker.
- The SEPIA sign has been ordered (through Sign A Rama).
- Expenses have been down. SEPIA is “in the black”.
- Round-Up: Logo’d T-shirts, sweatshirts have been ordered for Round-Up.

**CPC, Sue**

- CPC escorted 37 medical students from Drexel University and 36 medical students from Philadelphia College of Osteopathic Medicine.
- Committee would like to build a Linked-In page for CPC. Email Sam at: [admin@AAsepia.org](mailto:admin@AAsepia.org).
- HELP!! More volunteers are needed. Requirements for serving:
  1. 1 year of continue sobriety
  2. 2 CPC meetings
  3. Shadowing an escort 1 time

**Treatment, Jake**

- Starting in April RCA will have a women’s-only meeting on Tuesdays and a men’s-only meeting on Mondays.
- St. John Vianney is open however, not sure when volunteers can come in. Once open, refer to sign-up for COVID requirements.

**Public Information, Chester County. Kevin**

No report

**Special Events, Bill S.**

- Meeting was held 2/28 and focused on the Round-Up.
- New Round-Up tab/global navigation on SEPIA site.
- \$5.00 discount for those who sign up for Round-Up now.
- Spreadsheet identifies volunteer opportunities – there ~80 slots open.
- Round-Up needs to fulfill a lot of coffee commitments!! 
- Looking for ideas for Round-Up breakfast. Contact: [vicechairperson@SEPIA.org](mailto:vicechairperson@SEPIA.org).

**Men’s Prison, George and Women’s Prison, Nicole**

- Volunteers needed! Need clearance forms to be filled out now so that we’re prepared for when prisons open.
- Email Nicole

- Prisons remain on lock down.

**Archives, Debi**

- Looking for updates from other meetings.
- Morning Miracles at 9:00am at the Malvern Center, requested to see the DVD. Last Wednesday of the month.
- Archives meets the 3<sup>rd</sup> Saturday of the month at SEPIA office, from 9a – 11a.

**Unity, Bobette**

- Bobette asked all on the call to go back to groups to have a unity pitch.
- Unity pitches can be done in-person or via Zoom.

**Chester County Young People, Nick**

- Spaghetti dinner is April 30, Episcopal Church, 401 N. Union, Kennett Sq. \$10. Starts at 6:30.
- Multi-District workshop was postponed. New date tbd

**Zone Coordinator, Steve**

- **IMPORTANT** People are showing up at meetings that are no longer in existence. We need to update meetings that no longer exist.
- Round-Up NO SMOKING in front of hotel.

**Alternate Zone Coordinator, Joe**

- Area 59 has updated their [website](#).

**NEW BUSINESS**

n/a

Meeting closed 8:25 PM.

March meeting will be on April 11, 2022 🌸 via Zoom

**Delaware County Zone Meeting Report from Monday, March 14, 2022**

**Opening:**

- Zone Coordinator (ZC) opened the meeting at 7:00 PM with the Serenity prayer
- Kathy M. read the short form of the Tradition of the month. Concept of the month was not read.

**Attendance:**

Voting Representatives:

- IGRs: 28 (with late arrivals)
- Alt w/o rep: 4

Other Attendees:

- Alt. w/rep: 2
- Steering Committee Members: 4 (Gary, Jeremy, Carolyn, & Paul)
- Zone Liaisons: 1 (not IGR or Alt IGR)
- District Reps: 0
- Guests: 1
- Previous minutes presented for review and approval – moved, seconded, and approved

**Liaison Reports:**

ARCHIVES (Howard S.; Alternate OPEN; additional comments by Steering Committee representative) • Still looking for members with >20 years to please consider sharing your story

- Groups please make sure your history and covid history are up to date with the SEPIA office • New presentation available for your home group “History of AA in Philadelphia” • Roundtable at Share – a – Day
- Monthly meeting is 2<sup>nd</sup> Tuesday

COOPERATION WITH THE PROFESSIONAL COMMUNITY (Corey; Rebecca U., Alternate; additional comments by Steering Committee representative)

- Alternate attended first meeting and looking forward to learning

FINANCE (Alex; Alternate OPEN; additional comments by Steering Committee representative) • Did not attend meeting. From the meeting report:

- Income statement and balance sheet were reviewed
- Expenses are down.
- Physical inventory completed at the end of previous fiscal year resulted in a \$16K adjustment • QuickBooks consultant has been hired (Four hours approved)
- Short list of candidates for Office Manager – final interview 2/19
- Financial reporting needs some tweaks, and 12 Step Committees need to operate prudently and independently
- Meeting will continue via zoom

INTERPHONES (Ryan H.; Kathy M., Alternate; additional comments by Steering Committee representative) • February 23<sup>rd</sup> – meets every other month on zoom

- Answering service for when SEPIA office is closed (routed to your home)
  - Looking for volunteers – especially holidays. Training provided and no one will see your phone number

PRISONS (Frank K.; Linda D., Alternate; additional comments by Steering Committee representative) • Email from Reverend Dunn @ George W Hill. Looking to restart 3/15 but suggests waiting until after 4/6 when the prisons transitions back to county control

- From Steering committee: Philadelphia prisons will be restarting soon. Please get your clearances updated, especially for SCI Phoenix. SCI Chester may stay with zoom – have not heard yet

PUBLIC INFORMATION (Jen T.; Anna B., Alternate; additional comments by Steering Committee representative) • Last meeting 2/16 – discussed google adwords – pros/cons and effectiveness

- Outreach possibilities – looking into probation offices in the 5-county region
- Eastern University – Live recovery resource fair 3/26
- No Longer Bound – Live community health fair 3/26
- PLEASE CONFIRM THE GROUP INFORMATION ON THE APP AND THE SEPIA WEBSITE AND CONFIRM ALL DETAILS ARE CORRECT. Update through the website
  - SEPIA – “We Can Help” flyers from the website – can be printed for distribution • Please submit photos of your in-person meetings (NO FACES) to Steve.
  - Continue to meet via Zoom. Please check the SEPIA website for links and additional information • From Steering committee: Please make sure you have the group’s approval to share any photos • From Zone Coordinator: There will be a paper directory printed in the future. Please verify your group’s information
- WEB TECHNOLOGY falls under PI. Working on updates to the website and streamlining access to information

SPECIAL EVENTS (Gloria B.; Alternate OPEN; additional comments by Steering Committee representative) • Share – A – Day: 162 attendees. Positive response to the format changes

- Round Up Planning April 8<sup>th</sup> – 10<sup>th</sup> in Cape May. All of the details are being discussed and they can always use volunteers and assistance – especially Coffee makers and Hospitality Room donations • Roundup Registration and Roundup Apparel is available through the website
- The Grand Hotel is booked, but there are other locations nearby available

- MASKS MUST BE WORN INSIDE THE HOTEL. THERE WILL BE NO SMOKING ON THE PROPERTY AT ALL •
- Committee meets last Monday of every month via zoom

TREATMENT (Tom C.; Jack M., Alternate; additional comments by Steering Committee representative) • All zones are taking treatment commitments.

- DelCo had 12 (2 missed) in February and has 13 in March (1 missed as of 3/14). There are no host groups – so you need to make sure that **if you take a commitment, you make a commitment** • Mirmont and Harwood House – both need masks and do not want more than two people at a time • Looking into restarting other old commitments and one new commitment. To include Fitz-Mercy Psych starting in April, Wednesday nights @ 7pm
- Looking for Bridging the Gap volunteers. Still working on the details.
- Please email or call Tom C. if your group wants a commitment. There are 22 groups interested, but only 13 commitments. He is trying to rotate who gets what.

UNITY (OPEN; Alternate OPEN; additional comments by Steering Committee representative) • From Steering committee: Very important that Unity reaches out to try and get people involved. • Picnic is July 10<sup>th</sup> @ Neshaminy State Park. Flyer will be out soon

- In need of a DelCo Zone liaison

STEERING COMMITTEE / SEPIA OFFICE (As attending and necessary)

- No additional comments at this time

**Old Business:**

- Paper Copies of reports and flyers - all are available through the website [www.aasepia.org](http://www.aasepia.org). There is a wealth of information available that can be printed and/or shared electronically with your groups – whether committee meeting minutes, flyers for events or opportunities for service

**New Business (to be addressed in April):**

- Please email any topics to the Zone Coordinator: [dczcoord@aasepia.org](mailto:dczcoord@aasepia.org)
- We will be LIVE @ St Rose of Lima in Eddystone in May, 2022 @ 7pm

ZC asked for a motion to close @ 8:05 pm

ZC closed the meeting with the Responsibility Pledge

Respectfully Submitted,

Brooke S.

DelCo Zone Secretary

March 29, 2022

**Montgomery Zone Meeting Report from Monday, March 14, 2022**

- ATTENDANCE:
  - Total = 38
  - IGR's = 24
  - AIGR's = 2
  - Visitors = 3
- Greg opened meeting at 7pm with the Serenity Prayer
- Reading of Tradition 5
- Reading of Concept 5
- Secretary's Report - Minutes
- Open Call for Sharing / Anyone Struggling

- Visitors' Reports
  - Chairperson – Larry
    - Reminder that Steering Committee Reports can be found on the SEPIA Website
    - New Office Manager starts on March 21\*
    - Round Up reminder
      - Reminder about smoking in designated area at the Grand Hotel for Round Up
      - Need Round Up Volunteers
        - 3/19 Site Visit
        - 4/3 from Noon – 3pm Assembling Packets
        - 4/10 Truck Unload at Round Up
      - Reminder about Special Events Breakfast
  - Asst Public Information – Steve S
    - Talked about what P.I. is and does
    - Reminder to update Group Meeting Info on SEPIA Website
    - Looking into utilizing “Google Ask”
    - Reminder to send pictures of group (no people or church affiliation in pics)
  - Asst Prisons – John “Mack”
    - Prisons will have a Workshop at Round Up
    - Letter was sent to Montco Prisons letting them know / reminding them what AA can do
    - Reminder about Pen Pal Program
- Chairperson Report – Greg
  - Asked IGRs to keep SEPIA website updated with current meeting info
  - Archives is looking to record members with >20 years – interested in how AA was when they came to AA
- Liaison Reports
  - Public Information – Chris & Scott (Alternate)
    - AA Flyers available to be taken to Train Stations, Hospitals, Etc.
    - Rack Card available – QR code that can be scanned to provide meeting info
  - Finance – Donna
    - Reminder about donation guidelines
    - Petty Cash \$-6.70
  - Archives – N/A
  - CPC – N/A
  - Interphones – N/A
  - Unity – Keri
    - Encouraged IGRs to ask Unity to come to their group to do a Unity Pitch
    - Unity Picnic on 7/10
  - Special Events – Kathy
    - Apparel Available on SEPIA Website
    - Need Hospitality Room Volunteers
  - Prisons – Charlie
    - Reminder about Prisons Workshop at Round Up
    - Talked about requirements for Prison Commitments
    - Reminder about Donations for Big Books for Prisons at Round Up or on SEPIA Website
  - Treatment Facilities – Seth
    - Gave out April commitments to IGRs in order of attendance to tonight's meeting
- Old Business
  - Archives Liaison and Alternate positions for Archives, Interphones, Prisons, & Unity need to be filled
- New Business
  - Masks Optional – voted and accepted by group
  - Recovery House in Hatfield – group votes “yes” to start taking commitments there (19 Yes – 2 No)

Closed meeting with “I am Responsible”

Next Montgomery County Zone Meeting will be held in-person at the Church of the Messiah on Monday, April 11, 2021

Minutes taken by Tommy L

### **Philadelphia County Zone Report from Monday, March 14, 2022**

**Hybrid meeting:** In person- Salvation Army 4200 Wissahickon Ave Phila PA & Zoom-

Technicality's: missing a HDMI cord for our TV. Meaning live room cannot see people on zoom but zoom can see all in live room.

- **Open meeting** with Serenity Prayer
  - Maggie Read Tradition 5 no comments or discussion
  - Bill read Concept 5 no discussion on concept question
  - Area 59 aa.org this sat 9-4 West Chester University conference website has all agenda items
- Zone Coordinator Report: New Sepia Mgr. Fran G 30-year sober Narberth Midway been in service to aa office manager email
  - Printed meeting directory but needs our help new comers went to meetings and they weren't open. Sepia is asking for help to update but won't print until they no its accurate.
  - Search your zip code and confirm meetings are still there or have meetings be removed.
  - IGR take it back to the DSM to cross off of the list the received
  - Hank; will directly have zoom information? Unsure what is going in the new book but need to confirm
  - Meetings can be updated directly on website, emailed or phone in
  - Registration for round up tickets of Banquet
  - No smoking at round up on the ground except 1 spot out back. We need volunteers to be in service for registration
  - Special Events looking into Fall Gratitude Breakfast and suggestions for zone or Banquet space. Bring in your request
- Visitors Steering Committee
  - Rachel Vice Chair Special Event's more details to Glenn's note. Happy Fran G highly qualified and looking forward to working with her
  - 162 people attended Share a day
  - 10-130 great feedback augmented the flow of the day 3 workshops fellowship
  - April 8-10 72 planning event Feb 6 Selected meeting themes. Coffee and hospitality greeters
  - Registration at aa sepia.org to get involved. Send an email to volunteer what you would like to do.
  - On Sepia hit click on 2022 Round up takes you directly to registration \$30 today in two weeks will be increased by \$5. Also purchased your t-shirts sweatshirts. Main speaker over 30 years sobriety
- Jim assist treasurer finance committee 3<sup>rd</sup> Thursday of every month.
  - How money works in Sepia could use volunteers. In charge of the money that comes into sepia 300k use to help 12 step work how to raise more money, how to be effective and responsible with donations. Work with accountants.
  - Big budget surplus currently more money coming in but not as much money coming out but have less money than what was going out 3 years about. When our flood gates open up again there will be a lot more going out. Because expenses are way down
  - Small margin on literature sold. 501c free
  - Short term deal how we have this money it won't last. Prudent reserve in place we have 12 months and trying to be mindful of it.
- Tiara Unity Assist Director traveling road show all service opportunities and positions at the different service committee need a liaison. Did a pitch looking for an invitation to come out to do a unity pitch at home group.

- July 10 Neshaminy Stat Park Unity Picnic Meet every 3<sup>rd</sup> Tuesday via zoom at 7
- Unity zoom committee zoom address on the calendar

Jackie 501c free we tracked our contributions through pay pal or venmo does that mean they are tax deductible

- New Intergroup Rep
  - Donald S Hope Group
  - Tiffany M Fishtown Group
  - Vincent W Light of Hope Group
  - Kaleen Grea NE
  - Greg F Pennypack Group
  - Jean M Young Women's
  
- Anniversary Personal
  - Angela Feb 18<sup>th</sup> 4 years
  - Jean Feb 1 3 years
  - John 3weeks
  
- Group
  - April 2<sup>nd</sup> Auctus 42<sup>nd</sup> anniversary 7pm
  - 51 Years
  - Stick and Stay March 25 14<sup>th</sup> anniversary online 7:30-9
  
- Attendance 23 IGR online 24
  
- Secretary report 24-26

Treatment facility Dave: last month was great 130 up to 149 this month. [pzt1@aasepia.org](mailto:pzt1@aasepia.org) [pzal@aspeia.org](mailto:pzal@aspeia.org)  
 one shot to make an impression to these guys in the facilities

Wednesday & Saturday 7pm formerly Ambrosia beacon point request to vote if we would like to take this  
 New Treatment commitments on. Men & women. This is included in the 149 but it will go down to 136 if we  
 vote no.

Homegroup takes a commitment. Take the commitment back to your business meeting and get people to be  
 in service.

More treatment facilities are working on opening up. Take pic of commitment so you know details.  
 Communication isn't always the best with these commitments. We're adapting.

Archives report Spencer-Committee liaison we collect material that documents the history of AA in  
 southeaster pa. Group History preservation work of archival tapings

If you have intreat or a good candidate refer them 20 years over the phone or in person 3<sup>rd</sup> Saturday of the  
 month. Recordings have to sign a release oral history of what aa was like. DVD and preservation on DVD  
 audio. Covid reports from groups please make sure group has a history. Report challenges and gains from  
 your experience strength and hop during covid.

- Online commitment facility  
 CPC Jackie with professional community – Nurses, PA take them to a speaker topic zoom. What Alcoholic  
 looks like. Incredibly rewarding activity. Drexel med school 1x a month meet them before =, tale to meeting  
 and them discuss with them after. If you want to get involved CPC meeting information in the chat.

- Finance committee Jon R Feb 17<sup>th</sup> last meeting discussion income statement for fiscal year need to be reconciled. Typical 1<sup>st</sup> atr income statement reconciling and from quick books transition. Progression and consultant helping. 3<sup>rd</sup> office working is now on board
  - Sepia sign still being discussed Congratulations Fran
  - Minor financial guidelines for transactions posting
  - This Thursday zoom need alt liaison

Interphones Hush Committee Katie Not here Alt Ed here meeting feb 23<sup>rd</sup> 1 holiday shift open hush committee volunteers hospitalized shut in in need of new volunteers

- Prison Temporary Contact Lynn Alt Liaison Prison committee last met Mar 3<sup>rd</sup> zoom buck co only open 2 men 1 women's clearance Round up meeting 1 pm literature delivered to the Philadelphia. April 2 Eddystone 10-12 Eddystone Church Pen pals are still being taken Erin.
- Group is still taking donations drop at Sepia or bring to our meeting
- Public information Emma Liaison: last met Feb 16<sup>th</sup> via zoom inform public what aa is and what aa isn't
- Share a day went well
- Google ad works to give our search a boost. Holding a workshop to show how
- New outreach Probation officers 19 in the 5 counties
- Web tech subcommittee will do technical support to
- Mar 26 fair
- Also, Mar 26 No longer bound community fair bucks co
- Please home group check the sepia website and correct your meeting information
- Submit changes through the update meeting button on the website.
- Go to rack cards go to public info page scroll down for QR code we can help flyers can be posted on public cork board after permission has been asked.
- Submit photos of your meeting space [publicinfoassistdirector@aasepia.org](mailto:publicinfoassistdirector@aasepia.org) for the aasepia pages. Need and Alt Liaison for group

Special Events Committee Elizabeth: Rachel covered Share a day went well great attendance. Round up meeting went well commitments still available, need volunteers. Get registered. Hospitality suite. Grand hotel is booked. Look for another hotel.  
Service is the key. Meet on the last Monday of every month via zoom.

We are asking to wear a mask in the hotel left up to the individual  
Unity no liaison or no alt liaison report is on page 13 of the steering committee  
Unity Day picnic

Young people's bid committee- No one available

Old business needs to fill alt or liaison positions. Anyone here interested  
New Business  
Paper copies are they still needed  
Interview

Agree to continue with Hybrid

Rebecca volunteer for sign in table

Glenn will bring coffee pot need someone in service

Ed volunteered to bring pretzels

Any other items from the floor to be discussed?

Formal poll for people on zoom. Are they interested in coming back in person? Encourage all to come

Hybrid will continue

Next meeting April 11 2022

Close meeting with "I am responsible"