June 2021
Steering Committee Reports

Each Zone will have a Zoom meeting on Monday, July 12, 2021 at 7 pm

For all Zone and Committee Zoom Information see the spreadsheet included with this report.
Chairperson’s Report from the month of July 2021

I attended the CPC, Prisons, Website and Special Events meetings in June. I was unable to attend the Chester County Zone meeting on Monday, June 14th. I also chaired the Steering Committee meeting on June 9th.

The Nomination Committee will be meeting later this month. Assistant Directors and past Steering Committee members are on the committee and will be tasked with assembling a slate of candidates for next year’s Steering Committee. Anyone who would like to be considered for next year’s Steering Committee, please fill out a Nomination Form on SEPIA’s website. It can be found under the “News” tab. Click on the “Nomination Form”, fill it out and then hit the submit button. I am asking that all current Steering Committee members to encourage members to fill out a form and possibly serve on the Steering Committee.

The By-Laws Committee has finished updating and revising the current SEPIA By-Laws. After they are reviewed by a law firm, they will be forwarded to the Steering Committee members. They will then be reviewed and discussed by the Steering Committee. If the Steering Committee approves of the changes, they will be then sent to the IGRs at least 30 days before the next Zone meeting. Any changes to the current By-Laws must be approved by 2/3rds of the voting IGRs if a quorum (20% of participating groups) is present. If there isn’t a quorum present, then the vote is delayed until the next month. At the next month’s meeting, 10% of participating groups will be enough for a quorum and a vote can be taken. I want to thank the By-Laws committee for all their hard work.

The Special Events Committee is sponsoring a Breakfast on October 10th. Gift baskets will be raffled off at the Breakfast and online at the Rally Up website. Zones, groups and individuals are encouraged to donate gift baskets for this event. Please contact SEPIA’s office at 215-923-7900 if you have anything to donate. I am looking forward to this fund raising event.

Vice-Chairperson’s Report from the month of July 2021

I attended the Delaware County Zone meeting, the Steering Committee meeting and the Finance Committee meeting in June.

Also chaired the Special Events Committee meeting for June. The date of our next fund-raising event is October 10th. It will be a breakfast at the Brookside Manor at Somerton Springs. This location was already under deposit for a previously Covid cancelled event. Management rolled our deposit over to the new date and honored the previous breakfast pricing.

We are requesting individuals, home groups and zones to donate gift baskets for the raffles to be held online and at the fund-raising breakfast.

Members of the Special Events Committee were informed about the delay in receiving some Round Up apparel. The items were to be delivered by June 22 and they were not. The vendor...
was unable to provide us with an estimated time of arrival. The committee opted to receive a 25% discount coupon off a future order as partial compensation for the delay. There was some talk about dissatisfaction about our current Round Up site in Cape May. The possibility about the formation of a Round Up site search committee will be raised at the July Steering Committee meeting.

**Treasurer’s/Finance Committee Report from Thursday, July 21, 2021**

In Attendance: Diane, Janet, Gary, Larry, Stephanie, Maria, Peter, Elaine, Matt

Open meeting with the Serenity Prayer

Read Tradition 8 – No comments
Read Concept 8 – No comments

Review Balance Sheet – no comments
Review Income Statement – Maria to check on Misc Expense being almost 6000 negative

Old Business: Financial guidelines – expand on spending limits discussed and passed the revised guidelines.

New Business: Discussed a check sent from a foundation from an AA member. Motion made and passed to accept the check.

Item brought up that was tabled to discuss Grants to non-profits.

Close with I am Responsible

**Bank Balances (as of 6-30-2021):**

- PNC Checking balance: $29,504.87 (June 29th transfer to FMFCU $7,000.00).
- PNC Money Market: $10,000.00 (June Monthly Interest: $0.09)
- Franklin Mint Credit Union: $202,917.66 (June Monthly Interest: $48.34 + $7,000 transfer from PNC 6-29-2021)
- PayPal Account balance: $381.00
- Petty Cash: $466.20

**Total:** $243,269.73

**Office Manager’s Report from the month of July 2021**

- SEPIA Office will be reopening to the fellowship and volunteers on Wednesday, September 1, 2021. The Intergroup Friday noon meeting will be Temporarily Closed until above mentioned transition happens. Currently we have staff, volunteers and members picking up literature coming to the office daily.
- Quick Book account has been brought up to current status with 2021 Office Administration and all pertinent new information has been updated. This should make for smoother transitions of SEPIA management in the future. QB2020 will be launching FY21-22. Finance and Accountant will help with this important matter.
- We rely on the fellowship to provide us with any meeting changes that might occur. Please let us know if there are any changes with your meeting a.s.a.p.

Respectfully submitted, Maria F., Office Manager
**Archives Committee Report from Tuesday, July 13, 2021**

Meeting opened at 7:00 by Mark P with the Serenity Prayer
Read **Tradition 7**.

**Concept 7** –

**Attendees:** Archivist: Jerry McT, Director of Archives: Mark P, Delco Liaison: Howard Scott, Philly Liaison: Spencer, Members: Fran G

**Liaison Reports:**
Bucks: NP
Chester: NP
Delaware: Howard Scott - Announcing group histories, updates and recording long timers etc. still does not have his Delaware Cnty Group history book from former liaison.
Montgomery: NP
Philadelphia: Announcing group histories, updates and recording long timers etc Covid.
Director of Archives:
Archives Director: Mark P: Discussion on opening of office once Covid restrictions for the office are being discussed. Further updates to come

* **Taping of Old Timers:** Jerry has to have the office upload the release form and Questions to ask the interviewees. Howard is getting an old timers group together at a Perkins Pancake House so he can interview old timers there. Jerry might possibly attend

* **DVD Showings** None: NA

* **Group Histories:** Keep announcing for the histories. They can be emailed to Mark at archivesdirector@aasepia.org or to Gerry at archivist@aasepia.org. New book has been started for Covid histories and stories. Several have been sent in already.

* **Saturday Preservation Work:** Gerry continuing to work on Burwell book re-identifying pages that got changed when scanned material was added in.

**Old Business:** NA

**New Business:** Covid restrictions and when to resume Saturday morning meetings every 3rd Saturday

**Ongoing Business:**
Continue asking for group histories for those groups that don’t have one. Remind groups about old AA literature they might come across and would like to donate to archives. Know anyone with 20 years or more sobriety? We can tape them safely over the phone. Please let groups know to email the archivist@aasepia.org or archivesdirector@aasepia.org. All liaisons should have been given the book from the former liaisons. If you haven’t received it, please ask the former archives liaison for the group history book. Check them and see what groups are missing and reach out to that group.

Meeting closed at 7:430
Next meeting will be Tuesday, July 13@7:00pm via zoom. Mtg ID: 832 4414 8913  PW SEPIA

Mark P Director of Archives
MP/fg
CPC Committee Report from Monday, July 5, 2021

Chaired by Natasha M. - Director
Prepared by Michael L.

Attendees:

New Form proposed to capture attendee information for those people wanting to participate in CPC for this month.

Feedback from attendees:
- Emails that need adding:
- Phone

xx attendees

Introductions

Students coming in September

Read from Workbook - starting at 21 - stopped reading at end of pg 29.

John Z Reading letter from Student.

Whit asking question:
- What are the requirements for UPENN Students?
  - PA Drexel and UPenn are all volunteer
  - Presentation to students first.
- Students are offered the experience.
  - They volunteer.
- It will require the academic side to coordinate with CPC.
  - UPenn is purely volunteer - so they wanted to test and see what the response was.
  - They’re getting a coordinator on their side now moving forward.

Michael will take over in July
- Natasha will reach out to you directly for any additional students.
- New students will happen in September.

Question from John E
- Can we take students to meetings outside of our area?
  - Yes… Meetings should be:
    - Speaker
- Large enough to not have the students be disruptive

### Introductions - Attendees

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**Interphones Committee Report from July, 2021**

**Attendance:**
Chris A. (Interphones Assistant Director)
Rich M. (Steering Committee Chairperson)
Connie (Montgomery County Interphones Liaison)
Helene R. (Bucks County Interphones Liaison)
Sue R. (Chester County Liaison)

The meeting was opened by Chris A. at 7:05PM.

Chris gave a report on what's been happening with Interphones.

He covered how many open positions we had and which shifts were available.
Open Shifts: Thursday 12 midnight to 9 AM  
   Saturday 9 AM to 1 PM  
   Sunday 1 PM to 5 PM  
   And 2 holiday shifts 1 PM to 5 PM

The balance of the meeting was a question and answer session.

The attendees were encouraged to take this information to their zone meetings and attempt to obtain a few volunteers.

Karen or myself will send informational packets to those who need it.

A supplemental training session will be held if we have volunteers that require it.

The meeting closed at 7:31PM

Our next meeting will be held on Wednesday August 25, 2021.

**Prison Committee Report from Thursday, July 1, 2021**
The online SEPIA Prison Committee Meeting took place on 6/3/21 at 6 pm.

All prison zone liaisons were present except Delaware County. Members continued to explore additional methods to support the five county outreach to inmates while the pandemic is ongoing.

Participation in the temporary pen pal project due to the pandemic is ongoing and we are grateful to prison committee members and zone liaisons for their outreach. Grapevine articles continue to be mailed to the various facilities for inmates. Philadelphia received Grapevines, literature and Big Books in Spanish and a letter of appreciation was forwarded to the prison committee. Old Grapevines, Big Books and literature continue to be donated by groups and will be forwarded to facilities as needed.

There continues to be a spirit of cooperation among members to maintain the connection with AA members and inmates. Two online meetings continue to be brought into the Bucks County men's facility weekly. Bucks County is also in the final stages of starting a women's online meeting weekly. SCI Chester will possibly be opening in a month. Phoenix will be accepting thirty renewals/clearances and George W Hill will be opening with five inmates per meeting. The prison committee continues to have conversations with facilities in preparation for reopening. We are grateful to facilities for continuing to work with us in getting the message of hope and recovery to inmates inside their walls.

Bring any new ideas on ways to get the AA message into prisons to the 7/1/21 at 6 pm online prison committee meeting.

Respectfully submitted,
Carolyn C, Assistant Director of SEPIA Prison Committee
Public Information Committee Report from Wednesday, July 21, 2021

Wednesday, June 16th / 7:00 PM / Via Zoom / Zoom ID: 882 5844 9206 / Password: SEPIA

Attendees: Scott, Jeremy, Brian, Joey. Emma, Chris B, Steve, Sam, and new Montgomery County Assistant Chris C.

Minutes

1. Opened with The Serenity Prayer, Welcome & Introductions.
2. Traditions - Read and discussed Tradition 8
3. Public Information Workbook – Pg. 18 through Pg. 21 (End of Chapter)
4. Old Business:
   ○ Emma will work on some web scraping for email addresses of grade schools.
   □ Table until further notice, may revisit in the fall.
   ○ PI Page – SEPIA Website
   □ New Web page is live!
   ▬ Updating our tabs with introductions
   ▬ Scott – Members of the Clergy (posted)
   ▬ Steve – CPC (will be posted later this week)
   ▬ Jeremy – Combine Problems with Alcohol and Medications & Other Drugs (Jeremy to send drafts – may keep as separate)
   ▬ Brian – Workplace Problem Drinker (will be posted this week)
   ▬ New tabs – Media (Scott) and Educators (Emma)
   ○ “Google My Business”
   □ Need new content – freshness – ongoing (photos viewed over 31,000 in the last month)
   □ Adding content that “focuses on the newcomer looking for help”
   ▬ Sam H. mentioned that there is a new article touting the success of the AA program. Will look for a way to link the article to GMB or possibly a tab on the PI page.
   ○ Scott has compiled list of about 50 core trade union organizations in 5 County Area – topline main office sources.
   □ Contents: Letter, PI Flyer, P-54, and P-42 (Scott will order with office)
   □ Add a suggestion in the letter to the trades to set a link on their page to AASEPIA.ORG
   □ Try to get this out by June (updating to July), Scott will take care of all the mailing logistics.
5. New Business:
   ○ Bridge To Recovery Walk and Fair – request to set up our PI table
   □ September 11th in Chester, PA. (follow up in July – commitments)
   ○ Stand Down
   □ September 11th in Philadelphia (follow up in July – commitments)
   ○ Nominations for Steering Committee
   □ See Jeremy or myself for more information.
   ○ Sam H. mentioned an opportunity to further enhance the GMB page by adding “DBA Alcoholics Anonymous”. Seems to be legit, just want to make sure we are not jeopardizing the credibility of SEPIA or AA (i.e., legal issues). (follow up in July – also add to Web Tech, additional expertise)

6. Close with “I Am Responsible” no later than 8 PM

Next Meeting & Contacts

Wednesday, July 21st / 7:00 PM / Via Zoom / Zoom ID: 882 5844 9206 / Password: SEPIA

Scott B., Director of Public Information, publicinfodirector@aasepia.org
Jeremy S., Assistant Director of Public Information, publicinfoasstdirector@aasepia.org
Special Events Committee Report from Monday, July 26, 2021
Meeting opened at 7:00 pm with the Serenity Prayer
Introductions with name, home group, and any anniversaries
20 attendees, including Chair and Vice-Chair.
Last month’s minutes were reviewed, one correction. It’s “Somerton Springs” vs. “Summerton Springs”. Then the minutes were accepted unanimously.

Old Business:
Round Up 2021 merchandise
  • Three orders
    o Zip up Hoodie
      ▪ June 22 delivery is delayed
      ▪ Vendor reports it still in production experiencing delays. A new ship date has not been set but an email will be sent when it ships. This vendor came favorably recommended and we believe the problem is getting the Hoodies from overseas. We were given three choices:
        • Cancel order
        • Submit a claim after order ships to find a better solution
        • Receive a 25% credit of current order to be applied to a future order. This option was unanimously voted as our best path forward
    o Pull Overs and T-Shirts are expected July 8-9 and no delays were mentioned at this time.

2021 Breakfast- Set for October 10, 2021 at Somerton Springs Banquet Hall
  • An email blast is being sent out to save the date and to ask for basket contributions. Please also announce it at Zone Meetings. We know of a few baskets being put together now.
  • A Flyer is being developed by Alexa H. and will be on SEPIA Website when available.

New Business:
Formation of Round Up 2023 Search Committee to be proposed to the Steering Committee.
  • Finance Committee has proposed good accounting principles and to get competitive quotes. This may include the Round Up location. More information to come.

Still looking for more SEPIA Fund-Raising Events

How are we going to handle Breakfast Tickets Sales? Discuss next Special Events Committee Meeting.

A motion to adjourn was proposed and unanimously carried with crazily waving hands.

Next Special Events Committee meeting is Monday, July 26, 2021 at 7pm.

Closed with Responsibility Pledge – 7:52pm
Treatment Facilities Committee Report from July 19, 2021

Present:
Jim - Director
Victoria - Assist Director
Rich Steering committee
Michelle L. - Montco Liaison
Pierre - Chester County Liaison
Joe M. - Philadelphia Liaison
Orion B. - Philadelphia Alt Liaison
Ben W. - Bucks Liaison
Dylan - Bucks Alt Liaison
Amy - member
Steve S. - member
George P. - member
Judy - Manyunk Big-Book annual chair

Jim - Responsibility prayer

Read Tradition #7 from 12 & 12 Pamphlet.

Victoria - Read notes from May meeting. Brief discussion regarding method of recording commitments in virtual zone meetings (use of Google doc’s). Rich M reminded the group that zone meetings will be in-person soon.

Liaison Reports:

**Montgomery County** - current commitments (in-person):
- Horsham Clinic: Tuesday (Narberth Midday), Wednesday (AA 4 Dummies), Thursday (Flourtown Center)
- Women’s Space: Tuesday (562 Club), Thursday (Valley Forge FITP)
- Valley Forge Med Center: filling ad-hoc from IGR’s who have volunteered

**Working:**
- MCES - Norristown Hospital Bldg 50: conversation about resuming meetings underway
- Malvern Institute - Will resume meetings Friday evening & Saturday day in August
- Pennsylvania Inst. for Community Living - contacted, awaiting reply
- Valley Forge Medical Center concern: person with commitment required to call contact at 3pm to see if the group decides they want a 6pm meeting.

**Chester County** - Alternate Liaison was confirmed at Zone meeting.
Recovery Center of America - 2 meetings (Men and Women) now live on Friday nights
No reports from Assist. Director or Director.

**Delaware County** - No report (neither Liaison nor Alt-Liaison were present)

**Bucks County** - Concern about groups coordinating meetings at facilities directly, excluding SEPIA from participation/support
Kolmac Treatment - new facility. Jim B. & Rich M. did a trial meeting over zoom with great success. Will propose to Zone for commitment to start new meetings there.

Conducted Bridging the Gap meeting at LivenGrin - very successful but also learned about challenges in matching BtG requests for people who live outside SEPIA (5 counties)

**Philadelphia County** - Joe M. explained his personal conflict as annual chair of his homegroup, prohibiting him from attending both Treatment Committee and monthly Zone meetings. Joe asked the group to decide if he should step down. The group agreed this is a matter for Joe and the Philadelphia Zone to determine. Judy volunteered to help Orion if Joe resigns.

Facility activity (presented by Orion):
- Presbyterian Hospital - 4 meetings per week, all filled through July
- Self-Help - 3 meetings per week (filling them ad-hoc)
- Interim House - 1 meeting per week (Manyunk Big-Book had adopted the meeting - term has expired - see discussion in old-business)

Old business:
Interim House - Manyunk Big-Book has conducted the meeting over zoom during the term they have adopted the meeting. The facility now wants to resume in-person meetings. Orion will handle commitments ad-hoc until the next zone meeting.

No new business

Closed with responsibility prayer.

**Unity Committee Report from Tuesday, July 22, 2021**
Attendance: Chip D., Rich (Chairperson), Sarah K. (Mont. Co.), Sean (Bucks Co.), John S. (Delco)

Opened with Serenity Prayer
Introductions/home groups and anniversaries.
Group read Tradition 8 and Concept 8. Members offered brief comments and discussion.

**Old Business:**
N/A

**New Business:**
Discussed liaisons securing alternates for upcoming rotations in service. Discussed the importance of getting people into service for all zones.

Closed with “I am Responsible” pledge.

Submitted by Chip D.
Website/Tech Committee Report from Wednesday, July 7, 2021

Old Business/Follow Up:

- Brandon – strategy and vision of Web Tech Committee
  - Reframe conversation about website, make our website even better. Our current Search Engine Optimization is performing very well. Serves our community very well.
  - Mission statement? Will this help better frame our web tech and SEPIA outreach.
    - Brandon makes a strong case for social media as a solution, but how does this fit into overall AA? Currently, GSO has not engaged social media platform (except for YouTube).
    - Committee needs a strategy on what is important: What do we want to do?
      - Mindful, the office staff cannot accommodate new duties.
      - Separate meeting to be scheduled for 5:30 on June 30th.

- Google Search Performance
  - Google Ad Search: Google offers “in kind” funds to help nonprofit organizations.
    - More information on GSO decision could be forthcoming at Area’s Mini Assembly on 5/23 (full report may not be available until later in June/July).
    - GSO will be moving forward with Google Ad Words in some form. The full scope does not seem to be clear yet, but Fred S. provided some info from Delegate’s Report. We should be able to get more info from upcoming Area Mini Assemblies.
      - There are still things to consider, including tax impact of “in kind” grants. How is this handled?
      - Back to point on strategy above, is this part of the strategy? Are there more effective ways to achieve results?

- Tim A. stated that there will be some new enhancements coming to the website, via Wag Tail application. More to be reported in the coming months. Revisit in July
- Scott suggested that it may be time for the Web Tech committee to become a regular committee of the SEPIA Steering Committee. Some discussion, but generally the group opposes. Revisit in July

New Business/General Discussion:

- Misc. Website Enhancements (Tim and Brandon) Revisit in July
- Windows 10 – Hardware budgeting (Maria and Sam) Revisit in July
- Placing SC Nomination Form on the SEPIA Website
  - Tim stated that this can be done. Rich will discuss Tim offline to solve and activate.

My best...

Scott B.

Next meeting: July 7

Bucks County Zone Meeting Minutes from Monday, July 12, 2021

Open at 7pm
Read Tradition 8
Read Concept 8
Attendance
  Intergroup Reps: 13
  Alternate without rep present: 2
  Alternate with rep present: 3
  Guests: 4
Minutes from May 2021 Zone meeting reviewed

New Reps
Carolann R. Bensalem Sunday Nighters
Mish Sober Sisters

Anniversaries
Personal: 0
Home Group: 0

Guest Reports
AnneMarie Prison Committee Director
● Will be covered by Lina under Liaison reports

Scott Public Information Director
● Make sure your meeting list is updated particularly in-person vs. virtual

Chip Unity Director
● Requesting Alternate liaison for Bucks Zone
● Will be covered by Sean under Liaison reports

Bucks Zone Liaison Reports
Mike P. Chairperson
● Nominations for Steering Committee Alternates are due by 2nd week of July for November elections

Erik P. Archive (not present)
● No report, meets even months

Maryann CPC (not present)
● No report, meets even months

Matt Finance
● Strong financial support from November through April
● Good revenue from round-up

Helen Interphones
● No report, meets on even months

Joe Public Information
● New website for PI is more user friendly
● New rack card with QR code on website
● Wawa flyer done and can be printed for posting

Rob Special Events Alternate
● Need fundraising ideas
● No more merchandise available from this year’s round-up
● Waiting on confirmation from The Grand Hotel on next year’s round-up
● (Sean) there will be a breakfast meeting fundraiser
● Need volunteers to deliver hoodies because postage went up
● Next meeting on June 28th

Sean Unity
● Presentation for Top of the Hill group has been postponed
● Discussing whether to do presentations live again now that groups are reopening

Lina Prisons
● Still no inside meetings
● Men’s Zoom meeting is going strong
Women’s Zoom meeting is still held up; orientation is held once a month; as of now, one woman is cleared and OK to host the Zoom meeting but we are still waiting on Bucks Prison to give the go ahead

(Annemarie) SCI Chester may be re-opening next month; we are ready to go in when they re-open

Clearance forms are available, contact Prison committee to sign up

**Dylan Treatment Alternate**
- Kolmac test run June 18th may be added as a commitment depending on speaker response
- Lost Gaudenzia on Monday nights to an AA group who did not go through the proper channels to secure/host the commitment
- One call out with notice; one no call no show
- Livengrin has strong interest in Bridging the Gap program
- Steering committee may be open for in person meetings in September
- May be at 50% capacity for re-openings within 60 to 90 days

**Rob Buckypaa**
- June 19th Speaker picnic in Warwick Township from 12p to 5p; $10 suggested donation

**Old Business**
- Need alternate liaisons for PI, Unity, Finance, Treatment and a male Prison liaison
- Dylan K. volunteered for Treatment alternate liaison, no dissents
- Aaliyah volunteered to be Finance alternate liaison, no dissents

**New Business**
- Mike P. will be on vacation next month, Dionne will be covering the meeting
- Still need alternates for PI, Unity, and a male Prison
- Steering committee may be a hybrid format at some point in the future-more will be revealed

Motion to Close at 7:08 pm
Close with “I am Responsible”

**Chester County Zone Meeting Minutes from Monday, July 12, 2021**
Meeting is being held via Zoom

**Opened with Serenity Prayer**
**Meeting Chairperson:** Steve M.
**Meeting Secretary:** Nick S.

**New Rep WELCOME** – Eileen, Alternate Intergroup Rep for Royersford big Book Step, Karen is the Intergroup Rep for Royersford, Bel B is from Monday’s message from Downingtown, Bernadette M District 30 Zone Liason

- 28 voting members
- 10 non-voting members
- Anniversaries: Chris A had 7 years,
- Tradition 8 – Read by Jeremy
- Concept 8 – Ready by George P
- May minutes were approved.

**Visitor for Steering Committee**
Rich could not make it and Steve read his notes. Rich is trying to form a nomination committee for next year’s steering committee, which starts November 1st, 2021. He is trying to get the alternate steering committee directors to get involved. There has been an ad-hoc bylaw committee making changes to the SEPIA Bylaws. At some point the zone will have to vote for all the changes. The proposed first in-person Steering Committee at the SEPIA office since the COVID-19 shutdown started will be in September (Wednesday, Sept. 8th).
Jeremy, Assistant PI Director. PI is working on a new initiative to reach out to Trade Unions. It is important to notify the SEPIA office if there are any meeting changes. They will update the meeting guide application. Carolyn, the Assistant Prison Director is here. They cover the 5 county zones. They have been getting literature into prisons. They are sending grapevines, big books, and any literature they need. They still have the temporary pen-pal program going on. If anyone is interested, please reach out to Jill or contact Carolyn through the SEPIA website (see Prisons drop-down tab). The committee meets the first Thursday of every month at 6pm.

Chris A, the assistant interphones director was here. The AA answering service for after hours and on weekends when the SEPIA office is closed and the people that work there cannot answer phones. There are 123 volunteers that work various shifts. There are 5 people per shift. Interphones meeting is on Wednesday 6/30 at 7pm.

**District Announcements:**

**District 29:** Not present

**District 30:** Bernadette was here. District 30 encompasses most of the Downingtown, Thorndale, Exton, Lionville, etc. They are working diligently with subcommittees for workshops, etc. We are talking about going live for the District meeting back at the Malvern Center.

**District 38:** Not present.

**District 44:** Tim was here. District 44 is West Chester Borough and surrounding. They are meeting every 3rd Thursday of the month at zoom. No new business. Some dates to remember: August 6th and August 7th the PA state convention. Pennsypa is in Lancaster from August 18th – 22nd. EPGSA may be in person this year in Lancaster. It is not a voting year.

**District 56:** West was here. Meet every 3rd Monday in Kennett Square. Virtual workshop that will be happening on June 19th. Encouraging all homegroups to keep meeting information current.

**Zone Announcements:**

**Finance Committee:** Mike O was not here.
- Met and approved the finance guidelines that they had worked on for a couple of months. It’s going up to be approved by the finance steering committee.
- We are in the black.
- Maria is tweaking some of categories in quickbooks.
- 307 club is fully open. If vaccinated no masks needed. If not vaccinated, you MUST wear a mask.

**Interphones:** Tamatha was present.
- Chris covered everything.
- Sue is taking this commitment over for her.
- Mike O asked Tamatha for CPC.

**Treatment:** Pierre was not present. Steve read Pierre’s email report
- 2 reactivated commitments at Recovery Center of America (RCA).
- Scheduling groups to fill commitment for a Friday meeting at RCA.
- Reach out to Pierre if needed.

**PI:** Chris B was not present.
- See Jeremy’s report.

**Special Events:** Mike W was present.
- Attended meeting last month.
- Secured the Grand Hotel for next year Round-Up April 8th – 10th 2022.
- Planning or thinking about a breakfast in the fall at Sommerton Springs banquet hall.

**Men’s Prison:** Mark was present.
- See Carolyn’s report.
• Mark has a phone-call trying to get in touch with Brett, the prison counselor’s boss to co-partner with some probation programs in Chester County prison.

**Women’s Prison:** Susan C was not present.

**Archives:** Bobette was not present.
  • Debi W was here and had no report.

**CPC:** Tamatha was here.
  • Mike O asked if CPC was in zoom. CPC escorting of med students is still on zoom.
  • No discussion about in-person until September.
  • CPC has added University of Pennsylvania.
  • They need additional volunteers.

**Unity:** Don was present
  • Next meeting is 6/15.
  • 6/7 Top of the Hill group Unity Pitch was postponed and it will be rescheduled.

**Chester County Committee of Young People in AA:** Nicole was not here.

**Zone Coordinator:** Steve was present.
  • Attended the steering committee meeting.
  • Wednesday before the zone meeting.

**Alternate Zone:** Joe W was here.
  • He was interested in the dynamics of the financial report.
  • Courtney from Lionville Women Step Meeting is going live again.

**Old Business:**
  • Couple of zone position need to be filled
  • Need a Women’s Prison Coordinator.
  • Need an Alternate Special Events Coordinator.
  • Need an Alternate Treatment.
  • Need an alternate Unity Coordinator.

**New Business:**
  • Go back to the 307 Club House. Vote/consensus was taken via Zoom polling: It was 20 to 5 in favor of the Chester County Zone meeting again in-person at the 307 Clubhouse on Monday, August 9th (7pm).

**In Closing:**
Closed with the Responsibility Pledge.
Thank you for your service. Our next meeting is Monday, July 12th, 2021 at 7pm.
Tradition 6 was read.
Minutes from May were approved.

COMMITTEE REPORTS:
SPECIAL EVENTS – (Gloria, - Alternate Ashley G.)
--Gloria gave report
  • Gratitude Breakfast
    o Event will be held Sunday, October 10th.
    o Seeking groups to donate baskets for raffles by the end of July to be placed online.
  • 2022 Roundup
    o Working with the Grand Hotel to have the round up in person for April 8-10th, 2022.

UNITY – (John S. – Alternate OPEN)
--John not in attendance, report given by Maria.
  • Picnic was cancelled due to restrictions not being lifted.
  • Discussion for the upcoming Unity Pitch was cancelled.
  • Alternate is needed.
  • *This Committee meets the third Tuesday of the month at 7PM.

TREATMENT- (Seth F., Angie- Alternate)
--Angie gave report
  • Mirmont is back to hosting one in-person meeting on Tuesday night and Friday night at 7:30PM with a chair and speaker.
  • Harwood House
    o Sundays- Men’s meeting at 9:30AM, chair and speaker.
  • First Steps Treatment Center
    o Masks required and temperatures will be taken at the door.
    o 4 commitments every Sunday night at 8PM
      • 1st floor Men’s meeting and Women’s meeting
      • 2nd floor Men’s meeting and Women’s meeting
  • Seth and Angie will be reaching out to Keystone to see if we can start hosting meetings onsite again.
  • Please reach out to Seth or Angie and include your phone number if you would like to speak.
    o Seth F.
    o Angie W.
  • Bridging the Gap: SEPIA 12th Step Volunteer registration (google.com)
  • *This Committee meets the third Monday of every month at 7PM.

PRISONS – (Mac, Frank- Alternate)
--Mac gave report
  • Mac and Frank got word that George W Hill may be reopening soon, stay tuned!
  • *This Committee meets the first Thursday of the month at 7PM.

INTERPHONES – (Trish., - Alternate OPEN)
--Trish not in attendance, Maria gave report
  • There are two holiday slots open from 1:00 PM – 5:00 PM.
    o If you are interested here is the link: https://www.aasepia.org/service-committees/interphones
  • If volunteering you cannot take two different days, two different time slots. You must accept the same time slot each day.
  • Alternate liaison is needed.
  • Questions? Reach out to: interphonesdirector@aasepia.org
*This Committee meets the last Wednesday of even months at 7PM.

FINANCE – (Peter W., - Alternate OPEN)
--Pete gave report.
  • Finalized Financial Guidelines
    o Spending limits have been updated for Office Manager and staff at SEPIA. They are allowed to spend $250 without approval. Anything above will require approval from at least four members of the financing committee.
    o Any purchase above $2,000, 3 quotes are required.
      • Update- Based upon suggestions and feedback language will be reviewed for this change. There was an issue raised with the hotel at Cape May for the Roundup since this is the only hotel in the area that can host the number of people attending.
    o Any purchase above $5,000 will require approval from both the Finance committee and the Steering Committee.
  • There are contributions that have been sent back to individuals who have donated in memory of someone who has passed which we are unable to accept as it is not an AA member.
  • We have a good deficit and have exceeded our 12-month prudent reserve. Service committees are creating plans to use this money to help alcoholics.
  • Alternate liaison is needed.
  • Committee is working on financial guidelines. When it is completed, it will be brought to the steering committee then the zone for a vote.
  • *This Committee meets the third Thursday of the month at 7PM.

PUBLIC INFORMATION – (Lori L., - Alternate OPEN)
--Lori not in attendance, Janet gave report
  • Public information is still looking for photos of AA group rooms.
  • The Trade Unions have been given information on how to contact AA.
  • The WAWA flyer still needs help being distributed. Flyers can be found on the website and Public Information is asking for support in posting these at your local WAWA.
  • Alternate liaison is needed.
*This Committee meets the third Wednesday of every month at 7PM.

ARCHIVES- (Howard S., Alternate OPEN)
--Not in attendance, Larry gave report
  • Alternate liaison is needed.
  • There is a COVID group history form available for each homegroup to fill out and complete 8 simple questions regarding how your group has changed during the last year: https://www.aasepia.org/docs/188/Archives_questions_for_Covid_History.pdf
  • Archives is always looking to record old timers’ stories- 20 years or more. These can be done by phone. If you or anyone is looking to share their message and have it recorded contact archives: https://www.aasepia.org/docs/163/Archives_Remembering_Our_History_063020.pdf
*This Committee meets the second Tuesday of every month at 7PM.

COOPERATION WITH THE PROFESSIONAL COMMUNITY- (Dave T., -Alternate OPEN)
--Not in attendance, Janet gave report
  • Alternate liaison is needed.
- CPC meets with college students, doctors, nurses and reviews the AA program and fellowship with them and attends an AA meeting with them.
- They have added new schools to this program- Drexel Physicians Assistants and Penns first year Medical Students.
- In order to escort them to meetings you have to attend a training with the CPC committee and shadow someone.

*This Committee meets the first Monday of the month at 7PM.

**Old Business:**
- No old business.

**New Business:**
- Can we start meeting in person again for the monthly Zone Meeting?
- Jackie and Janet will be reaching out the church and others in the area.

Janet closed the meeting with the Responsibility Pledge at 7:35PM
-Submitted by Jackie S., Delco Secretary on 5/19/2021

**Montgomery Zone Meeting Report from Monday, July 12, 2021**

- **ATTENDANCE:**
  - Total = 32
  - IGR’s = 19
  - AIGR’s = 2
  - Visitors - 5
- Bill P opened meeting at 7pm with the Serenity Prayer
- Bill P introduced himself, and had each person introduce themselves, what group they were with, if they are an IGR or other service positions
- Reading of Tradition 8
- Reading of Concept 8
- Secretary’s Report of previous month’s meeting minutes
- Moment for sharing if anyone needs to share any pressing needs or feels like they need a drink
- Introduced Visitors
  - SEPIA Steering Committee Secretary Rachel
    - Currently have 2 bids for exterior sign, working on getting 3rd bid
    - Asked IGRs to keep SEPIA website updated with current meeting info
  - ARCHIVES – Mark
    - Meets on 2nd Tuesday
    - Members with > 20yrs sober can be recorded over the phone
    - Looking for group histories

**CHAIRPERSON REPORT**
- Asked IGRs to keep SEPIA website updated with current meeting info
- 90 days min sober time to take Treatment Facility commitments
- Steering Committee Nominations – check SEPIA website

**LIAISONS:**
o Public Information – Brian F
  ▪ Reminded IGR’s to make sure their home group meeting info is updated on SEPIA website
  ▪ Initiative to put up flyers everywhere as long as we have permission
  ▪ Text picture of flyer on the community board to Scott and you might win a prize
  ▪ Sent packets to trade unions
  - Finance – N/A
  - Archives – N/A
  - CPC - Mike
    ▪ Read a letter from student talking about the positive impact attending AA meetings had on them
    ▪ 1 year sobriety requirement
    ▪ CPC meets on the 1st Monday of every month and the zoom link can be found on the SEPIA website calendar
  - Interphones - Connie
    ▪ Clarified available shifts; Saturdays, 9am- 1pm also Saturdays 1pm -5pm and Holidays
  - Unity – Keri
    ▪ There are not many current requests from groups for Unity Pitches. Encouraged IGR’s to ask Unity to come to their group to do a Unity Pitch
  - Special Events – Lisa
    ▪ No updates
  - Prisons – N/A
  - Treatment Facilities – Michelle
    ▪ Talked about upcoming commitments opening up
    ▪ Group voted to have August commitments handed out as a month long commitment at our next meeting in July
    ▪ Group voted to add a Saturday 10:30 am to Malvern
  - District – Kathy C.
    ▪ Preamble in Grapevine is being updated

Old Business

- Chris C volunteered to be Alt for P.I. and was accepted by group
- We still need Alternates for the following:
  - Archives
  - Interphones
  - Prisons
  - Special Events

New Business

- No new business

Closed meeting with “I am Responsible”

Next Montgomery County Zone (Zoom) Meeting will be held on Monday, July 12, 2021
Minutes taken by Tommy L – Secretary
Philadelphia County Zone Report from Monday, July 12, 2021

Business Meeting Agenda

Date: Monday, June 14, 2021

I. Open with the Serenity Prayer
II. Tradition 8. Concept 8
III. Zone Coordinators Report

Visitors from the Steering Committee

CPC - Mike L. Not available

Assistant Secretary- Jay

Sepia office currently waiting for third bid on sign painting.
Sepia is transitioning to QuickBooks. Also please update Sepia of any changes in meetings. Sepia office working on re-opening for visitors in the fall in person. Curbside pick up still available for literature.

Treatment Director- Jim B. Chair
Meetings are the third Monday of the month at 7 PM. We encourage guests to come to the meeting. Need volunteers.
Things are starting to change pre-Covid, we had 58 facilities and 114 meetings per week. As of last week 11 facility and 24 meetings per week. Checking with treatment contacts we anticipate growth within the next two months. Maybe up to half of facilities we had pre-Covid. Please refrain from groups directly approaching the facility directly, please let Sepia fulfill these commitments.

Bridging the gap effective meeting at Livingrin. Looking for volunteers, go to Sepia’s website, treatment facility page to register.
New chain rehab facility Colmac currently in Yardley and Bryn Mawr and another coming soon in Rittenhouse. Philly zone may be approached to service them.

Interphones- Karen
Responsibility to answer phones after hours. Next meeting is June 30 at 7 PM on zoom. One year sober requirement for this position.
Six month commitment, 125 positions, three regular shifts and two holiday.
Harsh committee in need of volunteers. Hush answers to sick and shut in who can’t make meetings.

New Intergroup Representatives

Aileen Igr University group
Duane Igr Defiant Brats
Tanya Alt Igr stick and stay
Eddie Alt Igr Jam
Matt G Igr stepping stones
Dave K Alt. Last stop

Anniversaries
Liz June 5 - 6 yrs
Annette June 7, 6 yrs
Dwayne 1yr

Group Anniversaries

Sunrise semester, zoom 901964988, password 417-4176 Wednesday, June 16 6-8 pm celebrating 40 years

Keep it simple group, would be celebrating 39 years in June, at holy family. Group hopes to re-open in August.

Attendance tonight- 47 people

Secretary report on pages 22 through 24 in steering committee report

Committee Reports

Treatment facilities- Joe
Having trouble filling the presbyterian commitment. No one has been taking the commitment. Four nights a week. If we are having trouble filling this commitment how will we fill the ones that are about to open.
Commitments Monday 6 PM, Wednesday 6 PM, Friday 6 PM, Saturday 2:30 PM.
Joe’s cell for more info
Ironically during this meeting we were able to fill this commitment for July. Well work out post or email for future commitments.

Archives – Spencer

Taping long timers 20 years or more. Contact archives director Mark. Oral history of what AA was like in Philadelphia Group history’s still being collected or mailed into Sepia directly. Most interested in group Covid history. Preservation work might start again soon. Nothing set in stone yet. Spencer’s cell

CPC- Jackie – not available

Finance – John R - not available

Interphones-Katie not available

Prison committee Jennifer
Meet first Thursday of the month 6 PM.
No Philly meetings as of yet, other counties yes. Big books are being delivered into the Philly prisons. Penpal as well. Usually 10 to 15 letters a week. Trying to gather people to screen for clearance to be prepared for when it opens.

Public info Dash Emma not available

Special events Dash Maureen. Meets last Monday of the month 7 PM
Contact Maria. Rally up online raffle service. Tonight’s group Fillet zone can make donations through Lorraine’s personal rally up baskets must be received by August 10. All others can be brought to the breakfast.

Unity not available
Young peoples not available

Old Business
Need liaisons, alternate liaisons. Need it for all committees. Unity needs both liaison and alternate.

New business
Glenn
Trying to get back to our physical meeting which was at Saint Nicholas church which was taken over by a group for the last four months. Trying to get the space back. If not we will need a new centralized location. Please share any ideas on a location.
Zone cannot meet at Sepia.

Close: I am responsible pledge

Next meeting; Monday, July 12

Thank you for all that attended tonight.